

UNIVERSITY SECRETARIAT



★ ★ ★ ★  
★ NAAC Accredited A<sup>+</sup> Grade

# MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

NIRF-2023: 96<sup>th</sup> rank

## PROSPECTUS 2024-25

FOR ADMISSION TO  
**B.Ed/M.Ed. PROGRAMS**  
**IN THE COLLEGES OF EDUCATION**

AFFILIATED TO  
**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**



## विश्वविद्यालय कुल गीत

ओ३म् भूर्भुवः स्वः । तत्सवितुर्वरेण्यं, भर्गो देवस्य धीमहि ।

धियो यो नः प्रचोदयात् ॥

अनुसन्धान से विज्ञान से हम ज्ञान को अर्जित करें  
निःस्वार्थ हो श्रमभाव को इस राष्ट्र को अर्पित करें ।  
ऋषिकुल का सम्मान ही, हम सब का स्वाभिमान हो  
जब कोई व्यवधान हो, अनुष्ठान हो, व्याख्यान हो ।  
संगम है कला संस्कृतियों का, संचय उत्तम मनोवृत्तियों का ।  
ज्ञान का गूँजे तराना है, वेदों को जग ने माना है ।  
विकृतियों का दमन करें, ऋषिकुल तुमको नमन करें ।  
राष्ट्र का नवनिर्माण हो, ऋषिकुल तुमको प्रणाम हो ।  
ऋषिकुल तुमको प्रणाम हो, ऋषिकुल तुमको प्रणाम हो,  
ऋषिकुल तुमको प्रणाम हो ।  
ओ३म् भूर्भुवः स्वः ।





*Maharshi Dayanand University, Rohtak named after the great social reformer, Maharshi Dayanand Saraswati is committed to promote inter-disciplinary higher education and research. Maharshi Dayanand Saraswati, the founder of the Arya Samaj, was one of the great social reformers of India. He was born in 1825 in Tankara, Gujarat. With an Indigenous orientation, he wanted to bring a new social, religious, economic and political order in India. Taking inspiration from the Vedas, he criticized evil practices like idolatry, caste system, untouchability, child marriage and gender inequality. He founded the Arya Samaj with the aim to promote noble ideas, which are universally true to humanity. Swami Dayanand ji vigorously advocated that all men and women have right to education and study Vedas. He always advocated truth and knowledge as enshrined in the following principles of Arya Samaj:*

- *One should always be prepared to accept truth and reject falsehood.*
- *One should always promote knowledge and dispel ignorance.*

*True to the ideals of great social reformer, Maharshi Dayanand University, Rohtak has continuously and consistently strived to inculcate the character building, dissemination of knowledge and dispel ignorance among its students through proactive teaching-learning and research.*

## VISION

University aspires to be a leading 'transformative learning community' recognized world-wide for excellence and innovation in education, research and entrepreneurship for holistic development of learners and sustainable growth of the society.

## MISSION

University is committed to transform lives and serve the society through flexible and multidisciplinary education, research, innovation, lifelong learning and cultural enrichment.

## CORE VALUES

**Academic Excellence:** University strives for the uncompromising quality excellence in scholarship across various disciplines

**Excellence in Research, Innovation and Entrepreneurship:** University commits to continuous engagement in the scholarly activities in the pursuit of creativity and knowledge generation through excellence in research and innovation

**Morality and Ethics:** University upholds the highest ethical values, integrity and professionalism alongwith unwavering commitment to academic freedom, transparency and accountability.

**Equity and Inclusiveness:** University pledges to nurture and preserve an environment of mutual respect, equality and diversity in its all endeavours to ensure fairness and inclusiveness for thriving society

**Environmental Sustainability:** University commits itself to ensure sustainable ecosystem to improve the living standards of current generation and preserve the environment for future generations

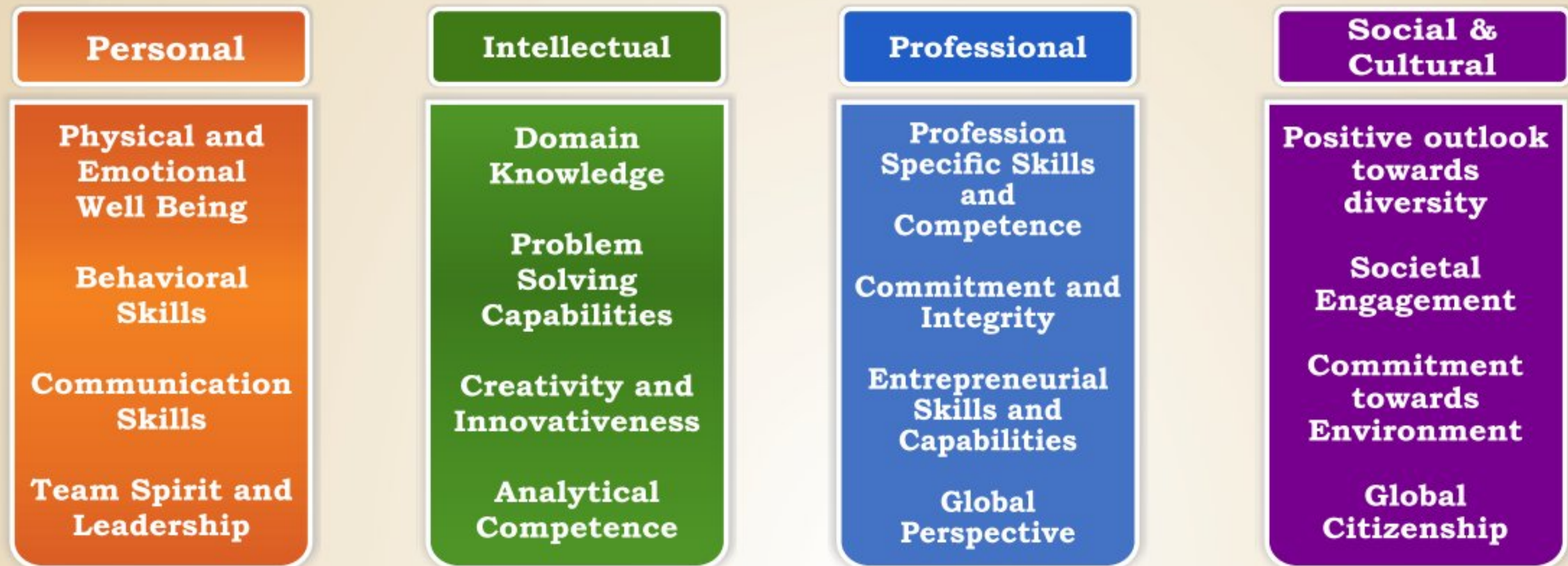
**Community Engagement:** University resolves to maintain and strengthen meaningful relationship with local and global communities to learn from and contribute for their sustainable development

# CHARTER OF GRADUATE ATTRIBUTES

Maharshi Dayanand University, Rohtak aspires to be a leading “transformative learning community” recognized worldwide for excellence in teaching, research and service. It aims to be a catalyst for intellectual, social, cultural and economic development. Vision of “transformative learning community” will be achieved by accumulating corresponding graduate attributes.

Graduate attributes engage knowledge, skills, competencies, and character traits of students which an institution aims to develop in its students. These attributes are fizzled to employability skills and program learning out comes that will consequently enhance their contribution to their profession as well as to the society.

University has developed a charter of graduate attributes that guides its all academic and co-curricular activities for accomplishment of vision, mission and core values of the University.



## MODEL FRAMEWORK FOR DEVELOPING GRADUATE ATTRIBUTES



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(NAAC Accredited A+ Grade)



## MESSAGE



**Prof. Rajbir Singh**  
Vice-Chancellor

Heartiest and warm greetings from Maharshi Dayanand University, Rohtak, an elite institution where you have aspired to take admission! I feel humble and honoured to introduce this university, named after the great Indian philosopher who founded the Arya Samaj, as a standalone institution of higher education and research that was established in 1976. You will be delighted to note that it has been constantly maintaining its position in top 100 Indian Universities for last more than 5 years and has been accredited with A+ Grade by NAAC. This status has accrued as we are the leading higher education and research institution in North India, having more than 40 postgraduate teaching departments under 10 Faculties, aside globally acclaimed Centre for Distance and Online Education and an off-campus professional studies centre at Gurugram. The institution has also been adjudged as the cleanest State University of India and we have also been conferred with the Green Mentor Award by MHRD, GoI in the year 2020. Aside academic and research activities, which are the core areas of the institution; our University extends world class sports facilities to our students and facilitates them for national and international cultural events. We have sports stadium, cricket stadium and swimming pools of international standards. Our several students have excelled in sports and represented India in Olympics, Commonwealth, and Asian Games. Several of our sportspersons have been conferred with prestigious Arjuna Awards, Bhim Awards, Dronacharya Awards and many more in recognition with their excellent sports achievements. We have a sprawling campus of more than 620 acres with more than 20 hostels separately for girls and boys. Our world-class library facilities, having more than 5 lakh books and e books and 11000 e journals accommodates 3000 readers in air conditioned reading halls that remain open 24X7. The University lays great stress over capacity building of students and our dedicated Consortium remains continuously engaged in ensuring overall development of the enrolled through its Centre for Competitive Exams, Career Counselling & Placement Cell, and Centre for Life Skills & Soft Skills and several other enabling services for young minds. Our Centre for Incubation, Innovation and Entrepreneurship is tremendously contributing in honing the capabilities of young minds to take them to strides. The institution also has two state-of-the-art auditoriums with a seating capacity of more than 1800 and 500, aside more than a dozen big conference halls. The entire campus is gated and secure with round the clock deployment of security personnel.

The University also enjoys the reputation for meticulous examination system and declaration of on-time results, beside impeccable maintenance of academic calendar. It also has a Central Instrumentation Lab, possessing very expensive scientific equipment, facilitating higher research. The University has a culture of performing yagna everyday in its Yagyashala. Its NSS and YRC services as well as NCC track records are outstanding. In academics it has already implemented major part of National Education Policy 2020. The University is all set to attain the top 25 mark across all state Universities in India.

I wish you all the best for all your pious endeavours to attain the best education in your domain and I would exhort you to become compassionate and empathetic human beings and intellectuals for benefiting your brethren and national and international community at large. All the very best for all your academic goals!  
JAI HIND!

(RAJBIR SINGH)

<b>OFFICERS OF THE UNIVERSITY</b> <b>Hon'ble Chancellor Sh. Bandaru Dattatreya</b> <b>Governor, Haryana</b>	
<b>Vice-Chancellor</b> Prof. Rajbir Singh	
<b>Dean, Academic Affairs</b> Prof.A.S. Maan	<b>Dean, Centre for International Academic Affairs</b> Prof.Rishi Chaudhary
<b>Registrar</b> Prof.Gulshan Lal Taneja	<b>Dean, Faculty of Education</b> Prof.R.P.Garg
<b>Finance Officer</b> Sh. Mukesh Bhatt	<b>Dean, Faculty of Engineering &amp; Technology</b> Prof.Yudhvir Singh
<b>Controller of Examinations</b> Prof. Gulshan Lal Taneja	<b>Dean, Faculty of Humanities and Arts</b> Prof. Randeep Rana
<b>Proctor</b> Prof. Rajesh Punia	<b>Dean, Faculty of Inter-Disciplinary Studies</b> Prof. S. C. Malik
<b>Dean,College Development Council</b> Prof. A. S. Maan	<b>Dean, Faculty of Law</b> Prof. Kavita Dhull
<b>Dean, Students' Welfare</b> Prof. Randeep Rana	<b>Dean, Faculty of Life Sciences</b> Prof. (Mrs.) Rajesh Dhankar
<b>University Librarian</b> Dr. Satish Kumar	<b>Dean, Faculty of Management Sciences and Commerce</b> Prof. Rishi Chaudhary
<b>Chief Warden (Boys)</b> Prof. Satyawan Baroda	<b>Dean, Faculty of Pharmaceutical Sciences</b> Prof. Harish Dureja
<b>Chief Warden (Girls)</b> Prof. Sapna Garg	<b>Dean, Faculty of Physical Sciences</b> Prof. S.C.Malik
<b>Nodal Officer Admissions</b> Prof. Rahul Rishi	<b>Dean, Faculty of Social Sciences</b> Prof. S.S. Dahiya

## SECTION - I

### KNOW YOUR UNIVERSITY

#### Introduction

Maharshi Dayanand University, Rohtak is a State University established under Haryana Act No. 25 of 1975 with the objective to promote inter-disciplinary higher education and research with special emphasis on studies of environmental, ecology and life sciences. The University offers 161 Programs through 10 faculties comprising 42 University Teaching Departments/Centers/Institutes and a satellite campus at MDU-CPAS, Gurugram. Blooming flowers in the Rose Garden, well-paved sidewalks, carefully pruned plants along both sides of the campus roads, abundant greenery, and the resulting eco- friendly ambience give a majestic look to our clean, green and eco-friendly campus.

The University has been:

- Awarded Grade A+ by NAAC with CGPA of 3.44 in its 3rd cycle.
- Ranked 96<sup>th</sup> among top 100 Indian Universities and 1st among State Universities of Haryana in NIRF 2023 by MHRD, Government of India.
- Granted Green Institutional Mentor Award by MHRD in 2020.

The University is fast marching ahead with determined efforts to achieve academic excellence of reckoning. Qualified, experienced and hardworking faculty, congenial academic and administrative environment, transparent, dynamic, responsive, and responsible administrative set-up, strategic academic and research linkages at national and international level, Wi-Fi Campus, state-of-the-art library services, a time-tested tradition of timely holding examinations and time bound result declaration, pulsating campus life, ample career growth opportunities for students, and harmonious relationship among all Excellence, cherishing a will to deliver quality education, with decisive focus on upliftment of women and rural students, and a sense of commitment to contribute its mite to social, community, and national cause.

The congenial academic environment in the University efficiently inculcates graduate students in various programs which in turn has significantly improved student demand ratio, pass percentage of students and a minimal dropout rate. MDU-CPAS, Gurugram has emerged as a fast growing hub of wide range of programs in the professional, and job-oriented streams.

The Centre for Distance and Online Education (CDOE), originally established as a correspondence cell in 1988, contributes significantly towards achieving the national objective of providing quality education to one and all by fulfilling its motto to reach the unreached by offering useful distance education programs to learners belonging to different parts of the State/Country. Various programs offered by the Centre range from conventional to professional as per demographic needs and employment opportunities available in the country.

#### Infrastructure and Learning Resources

The University has enormous physical facilities to support the teaching- learning activities. The campus spread over 622 acres with a built up area of 3,75,000 sq. meters, with 18 teaching blocks and other independent buildings accommodates 42 University Teaching Departments. The 279 classrooms including 245 with LAN and Wi-Fi facilities, 177 departmental laboratories, Central Animal House and Aryabhata Central Instrumentation Laboratory. The University has created excellent infrastructure for sports activities of students which includes a fully air-conditioned Multipurpose Gymnasium, Cricket Stadium and Swimming Pool, synthetic athletics track, lawn tennis courts, boxing hall, wrestling hall, kabaddi hall, squash hall,

separate sports hostel, and a sprawling sports complex having playfields.

The University library, named after the revered social reformer Swami Vivekananda, offers a highly conducive and enabling academic environment. It functions in its best mode as an effective knowledge treasury for students and teachers in the contemporary information era. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and the latest infrastructure is housed in a magnificent 3-storeyed building with 1,10,000 sq. ft. carpet area and a seating capacity of 2163 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 428 reading seats in its five off-shoots.

It has an air-conditioned Internet Lab with 58 PCs, 1Gbps bandwidth Internet connectivity, and a multimedia library with 20 PCs. The application of RFID technology for self-check-out check-in with security gates has been implemented and the CCTV system for library security is in operation. The library has a rich collection of 3,99,407 books, 59,353 bound volumes of journals, 17,713 theses and dissertations, and 296 Indian journals, 50 foreign journals, 30 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 68,174 e-Books published by renowned publishers of international repute; 11,173 e-journals, including ScienceDirect e-journals, Emerald e- journals and Indian Journals.com, and other e-journals provided by eShodhSindhu; 4455 theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook, States of India, Commodities and CapEx), Manupatra, AIR Combo, DELNET IPC (Pharma Collection), and Economist Historical Archive Online Database are some of the emphasized available e-resources. The cloud-based writing assistant Grammarly Premium is subscribed which helps to review spelling, grammar, style, tone and punctuation. Turnitin and Ouriginal software are provided to promote academic integrity and the prevention of plagiarism in research writing. The Library system has fully computerised its operations and services using LibSys7 (Rel. 3.0) software. Remote access and federated search are provided through the 'MDU eLibrary' and 'MDU eLibrary' app for Android and iOS mobile devices.

The University has best-in-class ICT infrastructure for education, research, and e- Governance. The University Computer Centre houses a data centre having 16 Blade Servers (Dual CPU – 16 to 24 core, with upto 256 GB RAM on each server) hosting more than 50 Virtual servers with more than 600 TB of SAN/unified storage. The servers run on Windows Server datacenter edition in high availability mode. A Unified Threat Management Solution has been implemented to secure the network from hackers, for filtering unnecessary traffic, streamlining traffic by specifying priorities and blocking unwanted sites on the 1G Internet connectivity provided by NKN using Forti Gate 1500D, supported by Forti Analyser 1000D. The Internal LAN having a backbone speed of 10G is governed by the best-in-class (for a university) core switch. Cisco unified communication infrastructure has been implemented in the university. Online meeting facilities are being extensively used for online classes and virtual meetings.

The need for digital initiatives has become imperative in view of new technological developments, and society is becoming more tech-savvy. The University has a full-fledged **Digital Learning Centre** which reviews/curates and monitors the use of digital learning resources and suggests ways and initiatives to improve the proper utilization of these resources for effective teaching and learning. The university has created its own Learning Management System (LMS) that facilitates university students with free and open access to all LMS resources (Presentations/Documents/PDF files/Videos, etc.) developed and uploaded by the faculty members of the University.

## Teaching-learning and Evaluation

Maharshi Dayanand University, a fast growing hub of wide range of programs in the traditional, professional and job-oriented streams, consistently endeavors to improve and strengthen the system and procedures related to Teaching-learning and Evaluation. The University has application oriented programs through internship, projects, field work etc. The academic programs are designed and developed to fulfill the vision and mission of the University and at the same time taking into account the feedback obtained from various stakeholders (Students, Parents, Alumni, Teachers and Employer) as well adhering to Regulatory requirements (as per guidelines of regulatory bodies like AICTE, PCI, BCI and NCTE wherever applicable).

Effective curriculum delivery is attained through well planned and documented process. Academic Council, Board of Studies and other academic committees work in coordination to strengthen curricular, co- and extracurricular activities. Activities are planned in advance to accomplish vision and mission of the University. University offers as many as 161 academic programs through the departments. **Implementation of National Education Policy (2020)** in academic programs of the University offer greater academic flexibility to enhance employability skills of the students by integrating discipline specific, interdisciplinary/multidisciplinary electives in curricula to meet students' interests and aspirations. Program relevant to Gender Sensitivity, Professional Ethics, Human Values and Community Outreach are also integrated in relevant programs. Environmental issues and its sustainability is an integral part of most of the UG/PG programs. Value-added certificate programs inculcate research aptitude, soft skills, personality development, transferable and life skills to keep students conversant with current global scenario, while value-addition Program like communication skills, foreign languages and training in music facilitate holistic development of students. Timely conduct of examinations and declaration of results in accordance with the pre-determined schedule is an important part of evaluation process.

## Research and Innovation

The University has state of the art academic and research facilities and financial support system to promote advanced research. During last five years, research projects/Schemes/programs worth more than Rs. 37 Crore were funded by government and non- government agencies. University Teaching Departments have received financial grants from various funding agencies under UGC-SAP, CAS, DST-FIST, DBT, ICSSR etc in the last five year. The University faculty constantly publish ongoing research papers in quality journals, (CARE list) duly notified on UGC website. The University has H-index 90 (SCOPUS including self-citation). 5885 papers have been published in Scopus indexed journals.

With a view to promote research, the University provides approximately 152 **University Research Scholarships** to 42 departments every year. In addition, fifteen more University Research Scholarships are exclusively meant for SC category students. The University has well defined "**Research Promotion Policy**" to promote research culture among the faculty and research scholars. The University has "**Code of Ethics for Academic Integrity and Plagiarism**" to promote quality research and to check malpractices and Plagiarism.

The University has National and International level strategic tie-ups with academic and research organizations for joint academic and research programs and 15 MoUs have already been signed. Recently University has also signed MoU with National Skill Development Corporation (NSDC) to provide skill development avenues to the University students and with Global Village Foundation (GVF) for collaborative work in higher education, policy planning and social issues.

Central Animal House facilitates the research on small animals (Mice, Rat, Rabbit etc) as per the

guidelines of Institutional Animal Ethics Committee (IAEC) in air conditioned and calm environment. The University also has Institutional Human Ethics Committee (IHEC) to meet standards of research where human participations is involved. To facilitate the research environment of Science Departments, the University has set up Aryabhata Central Instrumentation Laboratory with a large number of sophisticated scientific and analytical instruments.

### **Research Institutes/Centres and Chairs**

Ch. Ranbir Singh Institute of Social and Economic Change promotes and conducts interdisciplinary research to achieve sustainable development goals; organizes and hold seminars and symposia, conferences, workshops, and extension lectures in areas of larger social, cultural and economic concerns; carry out documentation of research studies in order to disseminate knowledge; and engages in capacity building of research scholars and young faculty.

Faculty Development Centre (FDC) of the University developed under Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (PMMMNTT) contributes significantly towards the accomplishment of the University Vision and Mission.

Women's Studies Centre seeks to strengthen individual and institutional efforts to enable women's empowerment in the society by engaging in micro-level field studies and generation of awareness programs. For this, it actively collaborates with academia, government establishments and civil society to have broader perspective on wider issues concerning women in contemporary India in general and Haryana in particular. Women's Studies Centre also strives to disseminate knowledge among different strata of society by promoting dialogue between academia and activists, social work and policy making.

The Centre for Haryana Studies, focuses on cultural, social, economic and political aspects of Haryana State. It seeks to strengthen the governance through action research, capacity building and to work in close cooperation with the State Government. By taking up relevant research agenda it provides all important inputs to the policy makers at different levels of the government.

Pt. Deen Dayal Upadhyaya Centre of Excellence for Rural Development works towards issues to raise the quality of life of people.

The University has established 10 Chairs commemorating the names of thinkers and eminent personalities with the aim to promote and conduct quality research on the life, work and philosophy of social thinkers, reformers, and educationists, in whose names research chairs have been instituted.

### **Student Support Services**

The University has a very **conducive, student centric, ragging free and supportive** environment where students of diverse sections of the society come to pursue higher education. The University has a well established financial and non financial student support system and financially supported approximately 10000 students in last five year under various government and non government fellowships schemes. Additionally, the University has offered various capability enhancement schemes for personal, interpersonal and professional development of the students and for better job opportunities. These efforts have provided job opportunities in various sectors to more than 4000 students. As an initiative towards safety-security of girl students, the University has a proactive cell for Prevention of Violence and Sexual Harassment against Women, 24x7 CCTV surveillance check and security checks.

The **Directorate of Sports** of the University has the distinction of producing a large number of sportspersons of national and international repute including several Arjuna and Bheem Awardees who

brought laurels not only to the University and the State, but to the Nation as well. For harnessing the potential of the youth and promoting sports, it also holds coaching camps for selected student players and sends teams for inter-University and world University games/tournaments.

The M.D. University is proud of its rich Sports culture and has created a world class Sports infrastructure and engaged competent trainers/coaches in a range of discipline to nurture and hone the talents of the students resulting the University grooming 212 National and International Sports persons who have participated in Olympics, Asian Games, Commonwealth Games as part of Indian team and achieved tremendous positions and our University stands first few ranking in the Country. Further, the MDU Sports Persons has achieved remarkable positions in Sports for the last five years. The position holders are honoured with handsome cash incentive prizes every year by end of the session.

The **Department of Students' Welfare** housed in Students' Activity Centre with a book shop, cyber café, canteen, common rooms for boys & girls, mini gym, indoor games facilities. The department also offers merit scholarship to the previous year toppers of the class, overall topper of the program and Need-cum-Merit scholarship to the undergraduate and post graduate students. The DSW office also offers financial support to the students through various schemes such as '*Sahyog Scheme*', '*Earn While Learn*' and '*Smarth Scheme*' for Divyang, Group Insurance for each enrolled students of UTD by charging nominal amount. For internal transport, the department also operates eco-friendly battery operated vehicles. The department also organizes various co-curricular activities related to fine arts, literary & cultural activities, theatre and adventure sports, trekking, youth leadership and training, rock climbing, snow skiing, value based spiritual and personality development camps etc.

The **Youth Centre for Skill Development** organizes special batches for enhancing communication and soft skills and also providing guidance for SSB interview for selection in the Armed Forces. Since its establishment, the centre has facilitated placement of students in Officer Rank in the Armed Forces. The Centre is also running Samarth scheme, from interest earned on special corpus, for physically challenged students. '*Earn While Learn*' scheme is also there for the benefit of the students.

The **SC/ST Cell** has been established by the University to ensure the effective implementation of the Reservation Policy in admission and allotment of Hostels etc. and to address the grievances of the members of SC/ST communities, Functioning under the overall supervision of the Liaison Officer, the cell works for the welfare of SC/ST candidates. The Cell endeavors to ensure the benefit of Central Government/ State Government policies reaches the SC/ST students.

### **Scholarships**

The University provides financial assistance to the meritorious and needy students in the form of:

- a) **Scholarships** like National Scholarship Portal, University Merit Scholarship, University Research Scholarship, Haryana State Merit Scholarship, Post Matric Scholarship for the SC/BC categories students, Merit-cum-Means Scholarship, Reimbursement of Tuition Fee & Transport Facility to Schedule Castes, Free Books For SC Students, State Merit Scholarship To Under Graduate Girls, Haryana State Meritorious Incentives Scheme, Haryana State Meritorious Incentives Scheme (CBSE), State Merit Scholarship To UG/PG Students, Lower Income Group Scheme, LPS Scholarship & LPS Bossard Scholarship, Lion Joseph McLoughlin Scholarship, Sh. Bimal Prashad Jain Memorial Scholarship, Dr. Rajesh Malhotra Memorial Scholarship and Medals, Dr.Sarojini Devi Memorial Scholarship, Dr. P.P. Singh Memorial Scholarship, Ch.Badlu Ram Scholarship, Sh. K.C. Shastri Charitable Trust Scholarship, Mr. Devesh Mehra Memorial Scholarship, Sh. Prem Avtar Sharma Memorial Scholarship, Sh. R. K.

Deswal Memorial Scholarship, Late Sh. Kameshwar Prasad Memorial Award, Sh. Manohar Lal Gogna Award, Late Sh. Kameshwar Parsad Silver Medal and Scholarship, Dr. Tuteja Award, Subedar Marjor Har Narayan Award.

- b) **Medals** like Sh. Lachmandas Garg Gold Medals, Sita Ram Jindal Foundation Gold Medal and Late Sh. Kameshwar Parsad Silver Medal.
- c) **Stipends** like Consolidated Stipend Scheme For SC, Consolidated Stipend Scheme For Grand Children of Freedom Fighters, Post Graduate Stipends and General Stipends.

The University has a full-fledged **Centre for International Academic Affairs** which acts as a Nodal Agency and assists the foreign student community for admission to various programs, visa requirements and their overall welfare through a unique 'single window system'.

M.D. University, Rohtak is also recognized as an authorized partner Institute of "Study in India" (Institute ID : SII-I-0252) – Initiative by Ministry of HRD, Government of India. There is a provision of 25% supernumerary seats for foreign students in each University Teaching Department subject to the fulfillment of eligibility conditions as per University rules. Separate prospectus for foreign students is published every year for admission to various programs.

The **Career Counselling and Placement Cell** of the University organizes seminars and guidance program workshops for students about the emerging professional trends and events, job profiles, leadership roles, entrepreneurship, market needs and risks. Training is also imparted through workshops related to communication skills, personality development, resume writing, confidence building, preparing for interview etc. Eminent industrialists, HR personnel and eminent persons of different fields are invited for delivering lectures and helping the students regarding latest market requirements and trends in the job market. Efforts are also made to help the students develop healthy outlook and positive attitude.

The University has established a **Guidance and Counselling Cell**. A Centre for Positive Health provides Guidance and Counselling, Morale Boosting and Promotional Services. The Cell also provides Educational and Vocational guidance, in addition to catering to the psychological needs of the students, the Centre provides personal and career counselling.

The conducive academic environment, excellent support of University Centre for Competitive Examination has enabled a large number of students to qualify various national level examinations, as well as to pursue higher studies.

The Anti-Ragging Committee, Grievances Redressal Cell and Anti Sexual Harassment Cell of the University ensure that the grievances and complaints regarding sexual harassment etc. are properly addressed. The University Haat and the University Health Centre caters the daily needs and medical care of students respectively.

The University provides **Residential accommodation** on the campus to over 5000 students in 20 hostels (Ten each for girls and boys). Maintenance of salubrious and caring environment in the hostel complexes and provision of hygienic food at reasonable charges always remains the endeavour of the University authorities. Each hostel has facilities for indoor games, recreation mess and common room. All hostels have been provided with Wi-Fi internet connectivity.

## **Governance**

Competent leadership at different levels of the University with a well-defined system support and organizational structure enhances the academic and administrative effectiveness by ensuring that the action

plans are specifically aligned to the vision and mission of the University. The University follows decentralized and participative management approach in all kinds of academic and administrative activities. Every activity of the University is governed by the Act, Statutes and Ordinances. Recruitments/promotions are made as per the established and transparent process. The grievances are attended promptly. E-governance has been implemented in almost all areas of operation. The University's bodies/cells/ committees function effectively.

**Internal Quality Assurance Cell (IQAC)** Internal Quality Assurance Cell (IQAC), established as per guidelines of NAAC, acts as a beacon of quality assurance and maintenance of academic standards with respect to various important functional requirements. The IQAC acts as anodal agency for ushering in the era of total quality management by working out intervention strategies to enhance overall quality in the institution. Various quality initiatives like Academic and Administrative Audit of UTDs, collection and analysis of stakeholder's feedback report etc. are routinely incorporated as healthy decision making inputs for enhancing academic quality by the IQAC. IQAC is utilized to generate good academic ideas and practices. It seeks to work for planning, implementing, and measuring the outcome of academic, research and administrative performance of the institution.

### **Moral Values and Societal Contribution**

Maharshi Dayanand University named after iconic social reformer Maharshi Dayanand, functions to promote humanitarian, moral, nationalistic, gender-equity, socially-inclusive along with scientific and modern temperament related values. The University actively organizes numerous extensions cum outreach programs in collaboration with industry, community and Non-Government Organizations. The University fervently celebrates all important days of national importance and birth/death anniversaries of great Indian personalities. Various activities/events are organized to promote universal values, national values, human values, communal and social cohesion, and national integration.

Fulfilling its commitment towards the society, the University has launched several **Outreach initiatives** and programs in order to inculcate awareness about important social issues. To connect the Higher Educational Institutes to village residents for awareness generation towards various social issues, government schemes, self-reliance & self-development and to train and enable local people to assume community responsibilities etc, Maharshi Dayanand University Rohtak has adopted five villages of Rohtak District namely Ballab, Baniyani, Bhali Anandpur, Maroudi Jattan and Maroudi Rangran. These villages are also adopted under Unnat Bharat Abhiyan Program of Government of India. Various activities including environment awareness, health camps and skill development and entrepreneurship etc. were held in 2019-2020 under the aegis of Unnat Bharat Abhiyan Program.

The University has successfully established an **Environmental Sustainability Management Cell** to take care of waste management issues. The cell organizes various competitive activities as well by promoting awareness and ensuring participation of young people particularly students. In order to generate awareness about waste management, the cell organizes various activities in the form of seminars, conferences, poster presentations, etc. highlighting the issues of environmental pollutants and their remedies, environmental sustainability, climate changes, green renewal energy systems, etc.

The **University Youth Red Cross** provides an opportunity to the students to devote part of their time to the service of humanity. It trains the volunteers by organizing First Aid and Home Nursing training, workshops relating to disaster management, rescue operations and how to save themselves and others in calamities (natural or man-made). Volunteers are trained through health and hygiene workshop, how to keep themselves healthy and also expect them to convey this to the masses. It also motivates them for blood and organ donation. YRC of MDU is continuously securing First position amongst the State Universities of Haryana for rendering yeoman services to the humanity exemplifying the motto of the Red Cross "With humanity, towards peace".

**SECTION-2****ONLINE ADMISSION SCHEDULE FOR B.ED AND M.ED PROGRAMS**

<b>Details of Admission schedule</b>	<b>Govt. Aided/SFS Colleges of Education (Aided/SFS Programs)</b>
Online availability of the Prospectus, online Admission Application submission, remittance of Application Processing fee as well as counseling fee of Rs. 1000/- for General category candidates and Rs. 625/- for SC/BC/Differently Abled Person (for Haryana only)	15.07.2024 to 07.08.2024
Online choice filling and locking	Upto 10.08.2024
Display of category-wise provisional merit list of the applicants	13.08.2024
Reporting of discrepancy, if any, by the candidates & corrections thereof to be incorporated. Discrepancy may be received in person or on the e-mail id as mentioned in the Prospectus.	14.08.2024 to 16.08.2024
Display of final Merit list after reconciling of discrepancy, if any	20.08.2024

<b>Details of Online Counseling</b>	<b>1<sup>st</sup> Counseling Govt. Aided/SFS Colleges of Education (Aided/SFS Programs)</b>	<b>2<sup>nd</sup> Counseling Govt. Aided/SFS Colleges of Education (Aided/SFS Programs)</b>	<b>3<sup>rd</sup> Counseling Govt. Aided/SFS Colleges of Education (Aided/SFS Programs)</b>
Display of seats allotment	23.08.2024	31.08.2024	09.09.2024
Candidates personal reporting at allotted College	23.08.2024 to 27.08.2024	31.08.2024 to 03.09.2024	09.09.2024 to 11.09.2024
Online reporting by College	28.08.2024	04.09.2024 (Upto 5.00 PM)	12.09.2024 (Upto 5.00 PM)
<b>Commencement of Classes</b>	29.08.2024		

## Physical Counseling

<b>The vacant seats (if any) will be filled up by the Govt. Aided/ SFS Colleges as per following schedule by adopting proper procedure as laid down in section 3 of the prospectus. For this counseling, the candidates have to apply afresh and required to deposit fee of Rs. 2,000/- to the Principal of the College concerned.</b>	
Display of Vacant Seats after 3 <sup>rd</sup> counseling on the Website	13.09.2024
Reporting of candidates in respective College	17.09.2024 (Upto 11.00 AM)
Preparation of Merit list by the Colleges and display the same on the College website and notice board for information of the candidates	17.09.2024 at 2.00 PM
Allotment of seats/Counselling	17.09.2024 (After 2.00 PM)
Submission of fee in the College	17.09.2024 to 21.09.2024 (Upto 4.30 PM)
Submission of merit list of all applicants of physical counseling and list of admitted candidates along with registration/counseling fee received from the candidates in the shape of University cash receipt or Demand Draft in favour of Finance Officer, M.D. University, Rohtak to the Colleges Branch	24.09.2024 (Up to 5.00 PM)
The concerned College will be held responsible for the lapses/litigation arises in future, if proper procedure is not followed in the admissions during the physical counseling.	

### Section-3

#### **ELIGIBILITY CONDITIONS AND PREPARATION OF MERIT LIST FOR ADMISSION TO B.ED./M.ED. PROGRAMS INCLUDING B.ED./M.ED. SPECIAL EDUCATION**

**Eligibility conditions for Admission to B.Ed./B.Ed. Spl. Education Two Years Regular Program as per NCTE/RCI Norms is as under:**

Candidates with at least 50% marks (**47.5% in case of SC/ST/Blind/Visually and Differently Abled Candidates of Haryana only**) either in the Bachelor Degree and/or in the Master's Degree in Sciences/Social Sciences/Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks (**52.25% in case of SC/ST/Blind/Visually and Differently Abled Candidates of Haryana only**) or any other qualification equivalent thereto\*, are eligible for admission to the programs.

BBA/MBA with 50% Marks (47.5% in case of SC/ST/Blind/Visually and Differently Abled candidates of Haryana Only) and BCA/MCA with 55% marks (52.25% in case of SC/ST/Blind/Visually and Differently Abled candidates of Haryana Only).

**Eligibility Conditions for Admission to M.Ed./M.Ed. Spl. Education Two Year Regular Program as per NCTE/RCI Norms is as under:**

“B.Ed/B.Ed Spl. Education examination from any recognized University, obtaining not less than 50% marks in the aggregate (**47.5% in case of SC/ST/Blind/Visually and Differently Abled Candidates of Haryana only**) or any other examination recognized by M.D. University, Rohtak as equivalent thereto”.

OR

“B.A.B.Ed., B.Sc.B.Ed. and B.El.Ed. obtaining not less than 50% marks in the aggregate (**47.5% in case of SC/ST/Blind/Visually and Differently Abled Candidates of Haryana only**).

#### **NOTE:**

1. Reduction/relaxation of 5% marks in the eligibility conditions in all the programs shall be granted to the Scheduled Caste candidates. This percentage shall be calculated as per the example given below:-

$$\text{Out of 100 marks needs to less} = (5/100) \times 100 = 5$$

$$\text{Out of 50 marks needs to less} = (5/100) \times 50 = 2.50$$

This way minimum mark where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a SC category candidate will be  $50 - 2.50 = 47.50$  and not 45.

2. There shall be no rounding off of percentage of marks of the qualifying examination from 0.5% and above to next higher number for determining the eligibility i.e. 49.5% and above will not be rounded off to 50%
3. In case a candidate has passed the Master Degree Examination in addition to Bachelor Degree, the higher percentage of marks obtained in either of the two will be taken into consideration while preparing the merit list for admission to B.Ed. Programs.
4. The candidate(s) with re-appear(s) in the qualifying exam shall not be allowed admissions.
5. Cutoff date for eligibility will be the last date/time of online choice filling.
6. One year PG diploma in any subject will not be considered equivalent to Master's Degree.

## **PREPARATION OF MERIT LIST FOR ADMISSION**

Admission to B.Ed. and M.Ed. Programs including B.Ed./M.Ed. Special Education shall be made strictly on academic merit prepared on the basis of marks in the qualifying examinations. For a candidate having a Master's Degree, the higher percentage of marks obtained either in Under Graduate or Post Graduate degree will be taken into consideration while determining the merit (in case of admission of B.Ed./B.Ed. Special Education). In case of two or more candidates with equal marks, the candidate senior in age will be given preference in the merit list. Allocation of seats will be in order of merit and choice exercised by the candidate at the time of filling online application.

### **DIVISION OF SEATS:**

50% of the total seats in each College shall be reserved for Group-I i.e. Science & Arts with Maths. Other 50% seats shall be reserved for Group-II i.e. Arts & Commerce.

### **NOTE:**

#### **For Govt. Aided/SFS Colleges:**

- (a) The seats remain vacant after the 1st counseling will be first offered to the candidates of the respective groups i.e. Group-I - Science & Arts with Maths and Group- II - Arts & Commerce. If seats still remain vacant can be subsequently converted from Group - I to Group - II and vice-versa in 2nd counseling. Such vacant seats of one group will be converted into same category (General or Reserved) of the other group.
- (b) If the seats still remain vacant after 2nd Counseling after allotment of seats to all eligible candidates in respective category, the same will be converted as per reservation policy given at section 6 in 3rd counseling.

## SECTION 4

### ONLINE ADMISSION APPLICATION PROCESS

1. Candidates are required to fill separate program-wise online Application Forms for one or more of the programs given below for admissions in the affiliated Colleges/Institutes and fill their online preferences in decreasing order:
  - i) B.Ed – Group-I (Science & Arts with Maths)
  - ii) B.Ed – Group-II (Arts & Commerce)
  - iii) B.Ed – Special Education in various specialization
  - iv) M.Ed
  - v) M.Ed – Special Education in various specialization
2. Candidates have to fill in their choices of Affiliated Education Colleges and Programs carefully and according to their preferences in decreasing orders. Before giving their preference candidate must check the breakup / availability of seats (College-Wise and Category-Wise) which is available on the website of the University / Affiliated Colleges.
3. Candidates are advised to go through the updated list of Colleges of Education affiliated to M.D. University, Rohtak on the website [mdu.ac.in](http://mdu.ac.in) and should prepare a list of Colleges in order of preference in which they are interested in seeking admission.
4. Candidates are allowed to change or re-order their choices, delete earlier choices and add new choices any number of times till the last date of submission of the Application Form for Govt. Aided or Self- Financing Colleges of Education affiliated to MDU, Rohtak of the respective program. The choices filled upto the last date will be treat as final and allotment will be done on that basis.
5. The candidates are advised to download the submitted Form and take a printout of admission Application Form and uploaded documents to rule out any discrepancy. He/She may request any permissible changes through email to [bedmed.formcorrection@mdu.ac.in](mailto:bedmed.formcorrection@mdu.ac.in) On or before the last date of submission of application upto 4.00 pm. This print out may be submitted by the candidate, if it is required by the College concerned at any stage.
6. Registered candidates who do not fill choices cannot be considered for seat allotment.
7. On the basis of merit and preferences, if the seat is not available in the first choice given by the candidate, in the broader category or concerned category/ sub-category then seat will be allotted in accordance with his/her next choice and so on.
8. **The candidate shall be personally responsible in case he/she is not eligible to apply as per the given eligibility criteria and the category he/she applies.**

9. For participation in online admission process, a candidate has to register by submitting personal data/requisite information correctly in the online Application Form. **On submitting the data/information Registration Id and password will be generated/ created for use in future login by the candidate.**
10. For subsequent logins, candidates will be able to login directly with their Registration Id and password. Candidates should remember to logout at the end of their session, so that the details filled by them cannot be tampered with or modified by any unauthorized person.
11. Candidates are advised to record/remember their password for future logins and not to disclose or share their password with anyone.
12. It is solely the responsibility of the candidates to verify their data including percentage in the qualifying examination (**calculate percentage of marks obtained as per the applicable conversion formula in case CGPA is given instead of marks**), Category, Sub category, Group (Science/ Arts with Maths & Arts/Commerce), Residential Status etc. are consistent with documentary evidence.
13. If the information submitted /entered by the candidate is found to be wrong at the time of verification of certificates by the admission committee, the provisional allotment of seat is liable to be cancelled.
14. Cutoff date for eligibility will be the last date/time of online admission application filling.
15. Candidate must submit Fee/charges directly as per the provision to the concerned Affiliated Education Colleges in-person.
16. Incomplete/incorrect Application Form shall be rejected, summarily.
17. Candidates must also upload the conversion formula for conversion of CGPA to percentage, wherever applicable. **Candidates are required to fill up the correct percentage of marks secured in each examination using the formula as before, wherever applicable. If the percentage filled by the candidate is found to be incorrect (higher than the actual percentage) the seat allotment is likely to be canceled.**
18. For claiming any benefit, the student must have **Parivar Pahchan Patra** (PPP) issued by the State Govt. of Haryana and the benefit will be given based on the verified information contained in it.
19. Details e.g. Education Qualifications, category, preferences etc. filled upto the last date of submission of application will be treated final and freezed for the counselling process. Any change and amendment in the Application Form done after due date will not be entertained for the admission process of B.Ed/M.Ed Programs.

**1. List of Documents to be uploaded for admission to B.Ed/M.Ed. Programs**

- i. Matriculation Certificate (as proof of age)
- ii. Senior Secondary Examination Certificate
- iii. Detailed Marks Card (DMC) of the qualifying examination
- iv. Character Certificate from the institute last attended
- v. Certificate of Reserved Category and other related certificates, if applicable, as mentioned in the Prospectus
- vi. Latest income certificate issued on or after 01.04.2024, if applicable.
- vii. Haryana resident certificate, if applicable
- viii. Undertaking regarding Gap Year, if applicable, as per format in Appendix-R
- ix. Parivar Pahchan Patra issued by the State Govt. of Haryana (if available).

**Note:**

- 1. The admission process is completely online (upto seat allotment). Hence, the online Application Form for admission must be filled carefully.**
- 2. The online admission Application Form and the process are dynamic system and may be changed if required.**

## INSTRUCTIONS/GUIDELINES FOR FILLING ONLINE APPLICATION FORM

1. Read the **Prospectus &** General Instructions carefully and then start the process of “New Registration”.
2. Please read the user manual available on the website/portal before filling the Application Form (available on <http://admission.mdu.ac.in>)
3. **MDU old Students** must use their **Registration number** available in the DMC for the **login account and admission process**.
4. Username & Password assigned should be kept confidential and safe.
5. Pre-requisites for applying online:
  - a) Read Prospectus for Admission to B.Ed./M.Ed. 2024-25 (<http://mdu.ac.in> > Admissions)
  - b) Mobile Number and e-mail id (e.g. xyz@gmail.com) of the candidate.
  - c) Parivar Pehchan Patra (PPP) Id and registered Mobile number for the OTP verification (if available).
  - d) Scanned copy of **Photograph, Signature** ensuring that all required scanned images should be in the **.jpeg/.jpg** format with the below specification:
    - File Size of the photo image must be between 50KB and 200KB
    - File Size of the signature image must be between 10KB and 100KB
    - File Size of Left Thumb Impression must be between 20KB and 200KB
  - e) Pin Code with the details of Permanent & Correspondence Address.
  - f) Scanned Copy of any one government issued photo Identity Proof (Voter ID/Driving License/PAN Card/Aadhar Card), Educational Qualifications (like Matriculation, Senior Secondary Examination, and Qualifying Examination etc.) & documents based on which seat is to be claimed, if any.

The candidate must upload all required scanned images/scanned copies only in **.jpeg/ .jpg** format (size between 50KB and 200 KB). The scanned copy should be of **original document** and not of the Photocopy and must be readable. After uploading of documents candidate must click on view button and ensure that correct document are uploaded as required in the prospectus.

The candidates must upload the formula for conversion of **CGPA to Percentage**, wherever applicable. **The candidates are required to fill up the percentage of marks secured in each examination using the formula as above, wherever applicable. This will be used for preparation of the merit list. The applicants will be responsible themselves for any error/mistake in percentage.**
6. In the Admission Registration Form, details such as address, mobile no., landline no., and e-mail address etc. must be entered carefully. All fields marked with asterik (\*) are mandatory. The University will use information given by the applicant for any further communication. If Mobile no. or e-mail address is incorrect or belongs to someone else, the candidate may not be able to receive any communication from the University. The University in no way shall be responsible for any lapse occurring on account of incorrect information provided by the candidate.

7. A message containing the login credentials of the candidate shall be sent to the candidate's e-mail address confirming the creation of login account.
8. The candidate should select the appropriate program group i.e. B.Ed./B.Ed. Special Education or M.Ed./M.Ed. Special Education from the related drop down menu. Subsequently within the selected "Program Group", the candidate shall opt for the preferred Program from the drop-down menu.
9. Before making payment, the candidate must check & confirm all the filled-in details and ensure the correctness. Thereafter, the candidate shall pay the fee by clicking on "Make Payment" for the opted Program. The Candidate should ensure that the payment has been made timely and the fee payment status is 'Paid' in the Application Form. Application forms without fee shall not be entertained and will be summarily rejected.
10. After fee confirmation, Login to your account and click on the "Download Application Form" option on the "Home" page to take a print of the Application Form and retain it for record. If the fee is not confirmed within 24 hours, please contact the University at [feeissue@mdu.ac.in](mailto:feeissue@mdu.ac.in) with complete details and proof of payment.
11. Information about Fee confirmation, Application Form etc. will be available on the candidate's login page.
12. Incomplete/incorrect Application Form shall be rejected summarily.
13. Print out of the online submitted Application Form or proof of payment of MDU admission fee needs not to be submitted to the University. However, the candidates should retain a copy of the said documents for their own record.
14. All the updated/ latest information/notices/changes/modifications will be displayed on the University website. No individual communication will be sent. The candidates are required to visit the website regularly to obtain the latest information.
15. Candidates who, at any stage, cancel their provisional allotment/does not pay the required fees will not be considered for the subsequent round(s) of counseling. Also, if candidates fail to satisfy the minimum educational qualifications prescribed or any of the information based on which the seat has been offered is found to be false/incorrect, their allotment of the seat shall automatically stand cancelled.

## Section-5

### GENERAL GUIDELINES FOR CANDIDATES AND AFFILIATED COLLEGES OF EDUCATION

#### **For Candidates**

1. Prospectus containing eligibility conditions, list of participating Colleges/Institutions with number of sanctioned seats, code number of Colleges/Institutes and reservation policy can be seen/downloaded from University website [www.mdu.ac.in](http://www.mdu.ac.in).
2. Before filling the online Application Form, the candidates are required to read the prospectus carefully alongwith the updated list of the Colleges of Education affiliatedto MDU, Rohtak and prepare a list of Colleges in order of preference in which they are interested in seeking admission. For any query, please contact admission helpdesk for Affiliated Education Colleges in O/o University Computer center, M.D. University Rohtak.
3. The Admissions to different Programs offered by the affiliated Colleges of Education of this University for the session 2024-25 will be made on the basis of merit through online counselling by M.D. University, Rohtak. The merit shall be determined on the basis of percentage of the qualifying examinations.
4. In case a candidate has passed the Master Degree Examination, the higher percentageof marks obtained either in Under Graduate or Post Graduate degree will be taken into consideration while preparing the merit list for B.Ed. Programs.
5. Admission for in-service candidates to B.Ed./ M.Ed. Program(s) shall be subject to the submission of No Objection Certificate and sanction of leave from the concerned employer for the entire duration of the Program.
6. The candidate should ensure his/her eligibility for admission before applying for the program. If, on verification at a later stage, it is found that a candidate does not fulfill the eligibility conditions, his/her candidature will be cancelled and the fee deposited by him/her shall be forfeited.
7. Candidate who, at any stage, cancels his/her provisional allotment will not be considered for the subsequent online counselling. In case, a candidate fails to satisfy the minimum educational qualifications prescribed, his/her allotment of the seat shall automatically stand cancelled and such candidate will not be considered for the subsequent round(s) of counselling.
8. **Online processing-cum-counselling fee is Rs. 1000/- (Rs. 500/- processing fee plus Rs. 500/- Counselling fee) for General Category candidates and Rs. 625/- (Rs. 125/- processing fee plus Rs. 500/- Counselling fee) for SC/BC/Differently Abled candidates of Haryana State. Processing cum Counselling fee is non-refundable.**
9. On-line processing-cum-Counselling fee shall be deposited by the candidate through online mode via Net banking and Debit/Credit Card only.
10. **Candidate can update his/her preference of the Affiliated Education Colleges upto the last date specified. The status on the last date will be treated final for the counseling**

**process. Changes will be only allowed after the due permission from the University authorities.**

11. Registered candidates who do not fill choices or fail to save the same will not be considered for seat allotment/ admission.
12. Candidates must take print-out of their online Application Form along with their filled preferences'/choices. This print-out has to be signed and submitted to the allotted Colleges/Institute as and when required.
13. The outcome of different counsellings will be displayed on [mdu.ac.in](http://mdu.ac.in) as per admission schedule. No individual allotment letter will be sent to the candidates. The merit list will be displayed on website. The candidates should report to the allotted College/Institute alongwith relevant documents and submit the required fee as per schedule.
14. The candidates who are allotted seats shall have to deposit the prescribed fees in the bank account of the concerned College through online in consultation with the Collegeconcerned or may visit the College concerned to deposit the fee in cash.
15. The MDU rules and regulations shall be applicable for submission of migration certificate in case of a candidate having passed the qualifying examinations from other universities.
16. Each candidate shall have to produce all the relevant certificates in original i.e. Academic Documents (Matric onwards), Character Certificate/Certificate from the College last attended, certificate of reservation (if availed) and Migration certificate (if any) as required by the allotted College.
17. The allotment of seat is liable to be cancelled, if the personal data viz. Category, Sub- category, Group (Group-I: Science & Arts with Maths, Group-II: Arts & Commerce) residential status (Bonafide Residents of Haryana or All India Category), percentage of marks in qualifying examination, gender etc. submitted by the candidate at the time of registration is found to be wrong at the time of counselling process or verification of the original certificates at allotted Colleges/Institutes.
18. If a candidate is admitted on the basis of the information submitted by him/ her, which is found to be incorrect or false at any stage then his/ her admission shall be cancelled and all fees and other dues paid by him/ her shall be forfeited. The University/ College/ Institute may take further action, as deemed fit, against the candidate as per University rules.
19. If a candidate is unable to produce valid reservation category certificate based on which he/she has been allotted a seat, than such seat allotment will automatically stands cancelled. Such candidate will be allowed to participate in next counseling in the wider category.
20. Candidates seeking admission in self financing institutions are advised to follow due procedure failing which, the admission shall not be approved/registered by the University and shall be responsible for any such lapse.
21. In case, a candidate after having deposited required fee for admission to B.Ed/M.Ed./ B.Ed. Special Education Program(s)/M.Ed. Special Education Program(s) 2024-25 decides to leave the B.Ed/M.Ed./B.Ed. Spl. Edu./M.Ed. Spl. Edu. Program(s) before the last round of counselling, the fee deposited by the candidate will be refundable to him/her as per guidelines issued by the UGC/NCTE/RCI and adopted by University from time to time.
22. In case of ambiguity about any rule, the interpretations of the University Authorities in the

matter will be final.

23. All legal disputes relating to admission to B.Ed./M.Ed./B.Ed. Special Education /M.Ed. Special Education Program(s) will be subject to Courts having jurisdiction at Rohtak.
24. The number of Colleges/sanctioned seats may increase or decrease based upon the approval of Apex Body(s) and affiliation from the University.
25. Candidates are advised to consult the updated list of Colleges on the website [www.mdu.ac.in](http://www.mdu.ac.in).
26. Before filling their choice as intake in various institutes subject to change by the competent authority in view of pending writs/appeals in Courts/NCTE with regard to their recognition.
27. The attendance rules of the University will be applicable on the admitted students as per ordinance of the B.Ed/M.Ed. regular Programs.
28. The participating Colleges/Institutions will ensure that all the admissions will be made only on the basis of the recognized and valid degree (s)/certificate (s) issued by the approved and recognized boards/Institutes/ Universities. In case any clarification of equivalence/recognition of qualifying degree/certificate/Institute/Board/University if required, the same may be confirmed from the equivalence list available on the University website i.e. [www.mdu.ac.in](http://www.mdu.ac.in).
29. All the updated latest information/notices/changes/modifications will be displayed on the website. The candidates are required to visit the website regularly to obtain the latest information.
30. Candidates interested in seeking admission in B.Ed/M.Ed. (Special Education) can opt for the Colleges/Institutes as mentioned in the Prospectus (Please see the List).

### **For Colleges**

1. Every College/Institute shall constitute an Admission Committee to be appointed by the Principal/Chairperson from amongst the teachers of College/Institute.
2. Document verification of each candidate will be done by the respective Admission Committee of College/Institute. The documents shall be produced by the candidate before the Admission Committee. At any stage, if the documents are found to be false, the admission shall stand cancelled automatically.
3. The admission committee may ensure that the candidate has deposited the fee as per his / her entitlement.
4. Colleges should submit online in the ERP portal reporting status of each allotted seat in the online counseling process i.e (NOT REPORTED/SEAT FREEZZED/ NOT ELIGIBLE (Academic)/ NOT ELIGIBLE (Category)/HOLD SEAT & INTERESTED FOR NEXT COUNSELLING) of every candidate where seat allotted in the respective counselling for admissions as per schedule/key date to the University.
5. College should submit online in the ERP portal status of **vacant seat position** (Left out Seats Category Wise) for the subsequent counselling. The field should not be blank and if no seat available College should fill zero (0). If information is not received as per schedule /key dates then no seat will be allotted by the system for the further counselling.
6. Colleges are required to update admission status online on College login provided for the admission purpose strictly as per admission schedule, so that the subsequent counselling may be

conducted as per schedule, failing which action may be taken as per University rules.

7. Information about only those candidates, whose admission status has been reported online, will be forwarded to Registration Branch of the University by the College/UCC.
8. Responsibility for any wrong/irregular/excess admission will entirely rest upon the Principal/Chairperson of the concerned College/Institute.
9. Admission of candidates who have passed their qualifying examination from other university shall be provisional subject to verification of the eligibility by the Registration Branch of the University.
10. All the rules and regulations for submission of Registration Return of students by the College will be applicable as per the rules and schedule of the University.
11. Every College must give accurate information on its website regarding manpower and instructional resources alongwith subjects in which teachers are available in the College.
12. The candidate who got admitted provisionally should submit two sets of his/ her documents/ certificates duly self attested by Candidate in person to the College. The Principal/Admission Committee of the College will have to authenticate these documents/ certificates after comparing these from the originals. **Under no circumstances the original certificates of the candidate should be retained by the College. One set of the documents certificates thus authenticated by the College shall be deposited in the University for the purpose of registration, for which no original certificate shall be demanded. However, if the University so desires, the original certificates from the candidate can be demanded through the institute of his/ her admission for any purpose what-so-ever there may be.**

**Section-6**

**DISTRIBUTION & RESERVATION OF SEATS**

<b>Category</b>	<b>Percentage</b>
a) All India Open Category Seats (Including Haryana State) (AIC)	15% of the sanctioned intake
Economically Weaker Section (EWS) as per Central Govt. Policy	10% of All India Open Category seats
b) State Quota	85% of the sanctioned intake
(b-1) Haryana Open General Category (HOGC)	50% of the State Quota i.e., 42.5 % of total intake
Economically Weaker Section (EWS)	10% of Haryana Open General Category (HOGC) i.e., 4.25% of total intake
(b-2) Reserved Categories of Haryana	50% of the State Quota i.e., 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake) i) 10% of State Quota to Scheduled Castes (8.4% of Total Intake) ii) 10% of State Quota to Deprived Scheduled Castes (8.4% of Total Intake)
Backward Classes of Haryana	27% of State Quota (22.95% of total intake)
i. Backward Classes of Haryana (BC-A)	16% of State Quota (13.6% of total intake)
ii. Backward Classes of Haryana (BC-B)	11% of State Quota (9.35% of total intake)
Physically Handicapped (PH)	3% of State quota (2.55% of total intake).

**Note: It is mandatory to maintain a Roster Register at Departmental level/ College level for distribution and reservation of seats.**

In the event of quota reserved for Physically Handicapped remain unutilised due to non-availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards (1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-servicemen/ Freedom Fighters and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example, if Block-A of Backward Classes are given seats in academic year 2018, the next Block i.e., (B) Block of Category of Backward Classes will be given seats in the next academic year 2019 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighters shall be maintained and carry forward all fractions, till one seat is accumulated through different fractions over the years. As and when the total comes to one, a seat will be provided.

Fifty percent of the twenty percent seats reserved for Scheduled Castes for admission in any educational institution shall be set aside for candidates belonging to deprived Scheduled Castes as enumerated in the Appendix- J1.

Where a seat is set aside for candidate from the deprived Scheduled Castes for admission in Government Educational Institution is not filled up in any academic year due to non-availability of candidate of the deprived Scheduled Castes possessing the requisite qualification, the same shall be made available to the candidate of Schedule Castes.

## GUIDELINES FOR RESERVATION

1. **The reservation of seats is as per the Reservation Policy of Haryana Govt. and is subject to change/amendment made by the State Govt. from time to time.**
2. Candidates belonging to SC/DSC/ST are required to submit a certificate from the competent authority as per **Appendix-C**. The list of Scheduled Castes notified by the Haryana Government, is available at **Appendix-J**.
3. Candidates belonging to Backward Classes are required to submit a certificate from the competent authority as per **Appendix-D**. Circular no. 1170-SW(1)-95 dated 07.06.1995 & No.213-SW(1)-2010 dated 31.08.2010, No.22/22/20043 GS-III dated 14.06.2016 and Haryana Government Welfare of Schedule Castes and Backward Classes Department Notification No. 1282-SW (1) dated 28.08.2018 and notification No. 491-SW(1)-2021 dated 17.11.2021 regarding criteria for exclusion of persons within the backward classes as creamy layer shall be followed. The list of Backward Classes in Haryana notified by the Haryana Government, is available at **Appendix-H**.
4. The children or grand children (Maternal & Paternal) of Freedom Fighters are required to submit a certificate from the competent authority as per **Appendix-E**.
5. Only those candidates who have permanent disability of not less than 40% (being otherwise fit for admission to the program) will be considered for admission as Physically Handicapped (Differently Abled). They will submit a certificate from the competent authority as per **Appendix-G**. Disability Certificate shall, however, be subject to verification by a Medical Board to be constituted by the University. The decision of Medical Board in this regard shall be final.
6. Children or Wards of Military Personnel (including personnel of Para-Military Forces killed in Action or Permanently Disabled in Action and Boarded Out from the Services or Ex- Servicemen and their wards will be considered for reservation. They will submit a certificate as per **Appendix-F**. The following categories of personnel of Territorial Army are included in the definition of Ex-Servicemen in terms of the State Govt. Letter No. 12/18/2006-GS-II dated 8-01- 2008:
  - i) Pension holders for continuous embodied service
  - ii) Persons with disability attributable to military service
  - iii) Gallantry Award Winners and
  - iv) Such recruits boarded out/released on medical grounds and granted medical/disability pension.
7. A candidate who applies for a reserved category will be considered first in general category on the basis of merit. In case, he/she is not selected in general category, he/she will be considered for reserved category.

The Scheduled Castes/Backward Classes candidates who get selected /admitted in Educational/Professional/Technical Institutions and Universities in open competition on the basis of their own merit, will not be counted against the quota reserved for scheduled caste/ backward classes, rather they will be treated as open competition candidates. However, such candidates shall fulfill condition of eligibility regarding age etc. as are meant for general category candidates (Memo No.13864-75 dated 24.8.2012 received from the Principal Secretary to Govt. of Haryana, Welfare of Scheduled Caste and Backward Classes Department, Chandigarh).
8. If a candidate belongs to more than one reserved category, he/she shall be required to give his/her preference at the time of filling up the admission form. Preference once given shall not be changed.
9. If any seat remains vacant in sub-categories of BC (A) and BC (B), the same will be filled up through the candidates belonging to other category. For example, if any seat in BC (B) category remains

- vacant, the same will be filled up from BC (A) category and vice-versa.
- 10 If any seat remains vacant in sub-categories of SC and DSC, the same will be filled up through the candidates belonging to other category. For example, if any seat in SC category remains vacant, the same will be filled up from Deprived SC category and vice-versa.
- 11 Benefit of reservation will be given to all the reserved categories upto 3<sup>rd</sup> counseling according to the reservation policy given in the Prospectus. In case at the time of 3<sup>rd</sup> counseling the reserved seats of various categories remain vacant and no eligible candidates of the reserved categories are available then these vacant seats may be thrown open to Haryana General Category by the concerned Head of the Department/Director at his/her own level. In case, the seats in Haryana General Category remain vacant at the end the same will be thrown open to All India Open Category by the concerned Head of the Department/Director at his/her own level.
- 12 Admission Criteria for EWSs derived from the Government of Haryana, Notification No.22/12/2019- 1GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under:
- (a) Income & Assets Certificate issuing Authority:**
- (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.
  - (ii) As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No.22/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.
  - (iii) The prescribed format for EWS Income and Asset Certificate issued by Government of Haryana dated 19.04.2021 (Appendix-Q1 and Q2).
- (b) Criteria of Income & Assets:**
- (i) Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs. 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation, Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.
  - (ii) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income: -
    - a) 5 acres of agricultural land and above;
    - b) Residential flat of 1000 sq. ft. and above;
    - c) Residential plot of 100 sq. yards and above in notified municipalities;
    - d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
    - e) Total immovable assets owned are valued at Rs. One Crore or more.
  - (iii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
  - (iv) The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

Note: For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred.

13 Criteria for EWS in **All India Category seats**:

The reservation @ 10% to Economically Weaker Sections in All India Category seats (i.e. 15% of sanctioned intake) under Centre Govt. policy would be in addition to the existing reservation. Admission Criteria for

EWSs derived from the Ministry of Personnel, Public Grievances & Pensions Department of Personnel & Training, Government of India Notification No.36039/1/2019-Estt (Res) dated 31.01.2019 and the Director General Higher Education, Haryana, Panchkula vide their letter No.40395 DHE-190005/97/2020-UNP (STATE)-DHE dated 19.04.2021.

- Criteria of Income & Assets:
- Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs.8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.

Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- 5 acres of agricultural land and above;
- Residential flat of 1000 sq. ft. and above;
- Residential plot of 100 sq. yards and above in notified municipalities;
- Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

Income and Asset Certificate Issuing Authority:

The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-Q** shall only be accepted as proof of candidate's claim as belonging to EWS:

- District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
- Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
- Revenue Officer not below the rank of Tehsildar and
- Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

14 Proforma of affidavit by the parents of the Backward Class category candidates as per **Appendix-R**.

## Section-7

### ENROLMENT OF STUDENTS AND SUBMISSION OF REGISTRATION/ CONTINUATION RETURN

i) The Principals of the Colleges will complete the process of online submission of Registration Return-cum-Examination Form and Continuation Return (particulars in the RR/CR should be as per documents of the students) within 10 days from the last date of normal admission/counselling of a program and a 'hard copy' of the same will be submitted along with all types of required certificates/documents (photocopies duly attested) and Migration Certificate (in original) determining their eligibility in the Registration & Scholarship Branch within 7 days after completing all formalities i.e., depositing of required fee mentioned in the Fund Transfer Report (FTR) relating to different types of fees applicable for a session latest by February 12<sup>th</sup> or any other date notified by the University from time to time. If a college/institute fails to submit the documents/certificates along with the hard copy of RR, the late fee as under will be charged as per prescribed schedule:

- (a) For 1 to 30 days late after the expiry of normal due date: Rs.500/- per student.
- (b) For 31 to 45 late days after the expiry of normal due date: Rs.1000/- per student.
- (c) For 46 to 60 late days after the expiry of normal due date: Rs.2000/- per student.
- (d) For one week before commencement of examinations and after that no request will be considered in any circumstances: Rs.3000 per student and permission of the Vice-Chancellor. Provided that in case a candidate is not able to submit the migration certificate while sending registration return, the Migration Certificate of such candidates may be forwarded in original to the Registration & Scholarship Branch as per the schedule given below along with late fees mentioned against each:

#### **B.Ed./M.Ed./B.Ed. Spl. Edu./M.Ed. Spl. Edu. (Regular Programs)**

1. Upto March 31<sup>st</sup> – With late fees of Rs.500/-
2. Upto April 30<sup>th</sup> – With late fees of Rs.1000/-
3. Upto May 31<sup>st</sup> - With late fees of Rs.2000/-

ii) Migration Certificate received after the above mentioned schedule will not be accepted in any case and the candidature of the student concerned will stand automatically cancelled.

iii) In case of late admission, the registration return-cum-examination form and continuation return will be accepted within 15 days from the date of admission/counselling.

In case a College/Institute fails to submit the Registration Return-cum-Examination Form and Continuation Return within prescribed time limit (without late fees), the same will be

accepted with late fees @ Rs.2per day per student in respect of each kind of fee including examination fee (total @ Rs.20per dayper student) for first 7 days and after this @ Rs.65per student per day i.e., (Rs. 5X9=45 +Rs. 20 examination fee) shall be charged in respect of each kind of feeseparatelyas already provided in ordinance before one month of the commencement of examination of a program.

Thereafter, the Registration Return-cum-Examination Form with late fee as referred above will be accepted before 10 days of the commencement of examination with the approval of the Vice Chancellor.

In case of students who are already registered with the University, the registration number shall be indicated in Registration Return, but such a student shall pay the prescribed continuation fee.

- iv) The applications for Inter College/University Migration will be accepted upto 28<sup>th</sup> February 2025. The applications received after this date will not be considered for migration in any case. The R&S branch will complete all formalities for Inter College and Inter University Migrations and branch changes latest by 31<sup>st</sup> March 2025.

Note: The last date of online submission of RR/CR should not be on Monday or next day to a Gazetted Holiday.

## Section-8

### FEE STRUCTURE (PerAnnum)

#### For B.Ed. Program (including Special Education)

1. Govt. Aided Colleges of Education Rs.12,000/-
2. Self-Financing College of Education Rs.44,000/-

**Note:** The above fee is subject to revision by State Admission & Fee Committee, Haryana.

**In addition to the above fee, other annual charges will be as applicable as prescribed by the university from time to time. The annual charges are as under:**

S. No.	Name of Head under which the fee to be charged	Amount (in Rs.)
1.	Development Fund	3030/-
2.	Registration Fee	1650/-
3.	Examination Fee	770/-
4.	Dr. R.K. Foundation Fee	70/-
5.	University Sports Fee	300/- (Rs.230/- to be remitted to the University)
6.	Youth Welfare Fee	150/- (100/- to be remitted to the University)
7.	N.S.S. Fee	40/- (Rs. 20/- to be remitted to the University)
8.	Youth Red Cross Fund	Rs.80/- (Rs.40/- to be remitted to the University)
9.	Holiday Home Fee	Rs.20/-
10.	Curriculum Charges	Rs.100/-

**For M.Ed. Program (including Special Education)**

1. Self-Financing College of Education Rs.38,500/-

**Note:** The above fee is subject to revision by State Admission & Fee Committee, Haryana.

**In addition to the above fee, other annual charges will be as applicable as prescribed by the university from time to time. The annual charges are as under:**

S. No.	Name of Head under which the fee to be charged	Amount (in Rs.)
1.	Development Fund	3030/-
2.	Registration Fee	1650/-
3.	Examination Fee	1650/-
4.	Dr. R.K. Foundation Fee	70/-
5.	University Sports Fee	300/- (Rs.230/-to be remitted to the University)
6.	Youth Welfare Fee	150/- (100/- to be remitted to the University)
7.	N.S.S. Fee	40/-(Rs. 20/- to be remitted to the University)
8.	Youth Red Cross Fund	Rs.80/-(Rs.40/-to be remitted to the University)
9	Holiday Home Fee	Rs.20/-
10	Curriculum Charges	Rs.100/-

## APPENDICES

### APPENDIX-A

Copy of letter No.62/17/95-6 GSI dated 3.10.96 from the Chief Secretary to Govt., Haryana, Chandigarh and addressed to all Heads of Departments, Commissioners, Ambala, Rohtak, Gurugram and Hisar Division, All Deputy Commissioners & all Sub-Divisional Officers in Haryana, Registrar, Punjab and Haryana High Court and all District Sessions Judges in Haryana.

#### **Subject: Bonafide Residents of Haryana - Guidelines regarding**

Sir,

I am directed to invite your attention to Haryana Govt. letters on the subject noted above vide which the instructions were issued regarding simplification procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs Union of India and others reported as AIR1984-SC-1421, where in it has been held that instead of word Domicile, the word Resident be used in the instructions issued by the State Government, and it has been decided to revise the Government instructions. Henceforth the following categories of persons would be eligible for the grant of Resident Certificate:-

- i) Candidates who have passed the examination qualifying there for selection in an institution from a school/college in Haryana;
  - ii) Children/wards (if parents are not living)/dependants:
    - a) of the regular employees of Haryana State posted in or outside Haryana State or Working on deputation;
    - b) of the regular employees of the statutory bodies/Corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
    - c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
  - iii) Children/wards (if parents are not living)/dependants of persons who, after retirement, have permanently settled in Haryana, and draw their pensions from the treasuries situated in the state of Haryana.
  - iv) Children/wards (if parents are not living)/dependants of pensioners of Haryana Govt., irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
  - v) Children/wards (if parents are not living)/dependants of persons who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
  - vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
  - vii) Children/wards of the accredited journalists residing at Chandigarh and recognized by Govt. of Haryana (added vide C.S. letter No. 62/27/2003-6GSI dated 29/7/2003)
  - viii) Persons who were born in Haryana and produce a certificate to that effect; Provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
    - a) citizens of India;
    - b) produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependants have not obtained the benefit of domicile in any other State.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident

Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub Divisional Officer (Civil), Tehsildar (Revenue Department of the District/Sub Division to which the candidates belong). Resident Certificate in respect of the children/wards/dependants of Haryana Government employees who are posted at Chandigarh, Delhi or elsewhere or in respect of the children/wards/dependants of the employees of the statutory bodies/Corporations of Haryana established by or under an Act of the State of Haryana and located at Chandigarh, in Haryana or outside Haryana, should be issued by their respective Heads of Departments.

3. Candidates, seeking admission in educational institutions (including Medical and Technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school situated in Haryana. For this purpose, a certificate of the Principal/Head Master from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Head Master of the institution shall be competent to issue such certificate which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana, but at any subsequent time, it is discovered that his claim was false, the student shall be removed from the institution, and all fees and other dues paid upto the date of such removal shall be confiscated. Principal/Head Master may take such other action against the student and his/her parents/guardians, as he may deem proper in the circumstances of any particular case.
5. These instructions may kindly be noted carefully for compliance.

- 
- Note :
1. The State Government, vide letter no. 22/28/2003-3GS-III dated 30.1.2004, has decided that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate concerned has been authorized to issue Resident as well as Caste Certificates (SC/BC/OBC). In case of Haryana Govt. employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchukula, the Resident Certificate and Caste Certificates to SC/BC employees and their children will be issued by their respective Heads of the Departments. The proforma for these certificates have also been prescribed by the State Govt. (Appendix-A-I, B & C). Therefore, all the candidates will be required to submit such certificates in the prescribed proforma. The certificate issued by anyone other than the competent authority in the proforma other than the prescribed proforma will not be accepted.
  2. Haryana Resident Certificate should be of the date of 30.01.2004 or after. Certificates issued before this date will not be accepted. The candidates must ensure that they get Haryana Resident Certificates and not Haryana Domicile Certificate from the appropriate authority as Haryana Domicile Certificate is invalid for the purpose of admission.

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER/SUB-DIVISIONAL OFFICER (CIVIL)/, G.A. TO D.C./D.R.O./EM/TEHSILDAR**

Certified that Sh. .... S/o Sh. ....  
 father/guardian of Miss/Mr. .... Holds (name of the child/ward with full address)  
 immovable property at  
 ..... (place and  
 District) in the State of Haryana for the past years.

OR

Certified that Miss/Mr..... S/o Sh. ....  
 Resident of..... was born in Haryana as per birth certificate.

Dated:.....

**Signature of the Authority**  
 (mentioned above)  
 (with seal)

**RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT**

Certified that Sh. ....S/o Sh. ....  
 Father of Miss/Mr..... is an employee of the .....  
 (Name of office) of Haryana Government. He is working as ....., and is posted at  
 ..... He has more than three years service at his credit.

**Place:**  
**Dated:**

**Head of the Department**  
 (with seal)

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE  
 GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE**

It is certified that Miss/Mr. .... S/o/ D/o Sh. ....  
 has been a student of this School/College for a period of .....  
 Year  
 (s), from..... to ..... He/she left the school/college on .....

**Dated :**  
**Place :**

**Sign. of Principal/Head Master**  
 (with seal)

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF THE GOVERNMENT EMPLOYEES**

Certified that Sh. ....S/o Sh.....  
Father of Miss/Mr. .... is  
an employee of Government of India working as..... He has been posted at  
Chandigarh/Haryana in connection with the affairs of Haryana Government for the past three years.

**Dated**

**Head of Department  
(with seal)**

**APPENDIX- B**

**AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY THE EXECUTIVE  
MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.**

I \_\_\_\_\_ father/mother/guardian \_\_\_\_\_  
of Miss/Mr. \_\_\_\_\_ resident of \_\_\_\_\_ do here by  
solemnly state and affirm as under:

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ ward of the deponent has obtained the benefit of Residence in any other State.

Dated.....

**DEPONENT**

**VERIFICATION**

Verified that the contents of my above given affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated.....

**DEPONENT**

HARYANA GOVERNMENT

Certificate Sr.No...../Year...../Teh.....

Photo of applicant To  
be attested by the  
Issuing Authority

SCHEDULED CASTE-CERTIFICATE

This is to certify that Shri/Smt./Kumari..... Son/Daughter of Sh.  
..... resident ofVillage/Town..... Tehsil ..... District ....., of the  
State/UnionTerritory \_\_\_\_\_ belongs to the ..... Caste/Tribe, which is  
recognized as a Scheduled Caste/Scheduled Tribe under the Constitution (Scheduled Castes) Order1950.

2. Shri/Smt./Kumari .....and/or his/her family ordinarily Reside(s) in Village/Town  
..... of Tehsil.....

District ....., of theState/UnionTerritory\_\_\_\_\_.

Dated:.....

Place:.....

Signature with seal of Issuing Authority

FullName.....

Designation.....

Address with

Telephone No.with STD Code.....

**Issuing Authority: Tehsildar-cum-Executive Magistrate,  
Naib Tehsildar-cum-Executive Magistrate  
Head of Department in case of Government employee.**

## HARYANA GOVERNMENT

Certificate Sr.No...../Year...../Teh.....

Photo of applicant To  
be attested by the  
Issuing Authority

**BACKWARD CLASS CERTIFICATE  
Block `A` OR `B`**

This is to certify that Shri/Smt./Kumari..... Son/Daughter of  
Sh.....resident of Village/Town..... Tehsil ..... District .....  
the State/UnionTerritory \_\_\_\_\_ belongs to the ..... Caste.  
This caste is mentioned in the State list of BC Block.

2. Shri/Smt./Kumari ..... and/or his/her family ordinarily Reside (s) in Village/Town  
.....of Tehsil ..... District ....., of the  
State/UnionTerritory .....

1. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No.1170-SW(1)-95 dated 07.06.1995 & No. 213-SW(1)-2010 dated 31.08.2010, No.22/22/20043GS-III dated 14.06.2016 and No. 1282-SW(1) dated28.08.2018.

2. This certificate is being issued to him/her on the basis of verification of Sarpanch/ Patwari/Kanungo.

Dated:.....

Place:.....

Signature with seal of Issuing Authority

Full Name.....

Designation.....

Address with

Telephone No.with STD Code .....

**Issuing Authority: Tehsildar-cum-  
Executive Magistrate,Naib Tehsildar-cum-  
Executive Magistrate  
Head of Department in case of Government employee.**

**(The applicant shall submit an affidavit that he/She falls/does not fall in  
creamy layer)**

**CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS**

No.....

Dated:.....

Certified that Shri ..... Son/Daughter of Shri .....  
resident of Village ....., Police Station .....,  
Tehsil....., District ..... was a bonafide Freedom Fighter.

Signature of Officer authorized by Chief  
Secretary, Haryana to issue such certificate  
(with office seal & stamp)

**CERTIFICATE FOR DECEASED/DISABLED/DISCHARGED MILITARY PERSONNEL/ SERVING  
MILITARY PERSONNEL/EX-SERVICEMEN**

Certified that Sh.....Father of.....(name of the Candidate) is serving military  
personnel/an ex-serviceman and he/his son/daughter is entitled for the benefit of reservation of seats  
for admission in program in M. D. University, Rohtak. His detailed particulars are as under:

1. Name .....
2. Father's Name .....
3. Address .....
4. Reasons of discharge/retirement .....
5. Whether deceased/disabled during military service .....  
if so, give details .....
6. Category .....
7. If serving, Rank and place of Posting.....

Place:.....

Date:.....

Signature of the Secretary Zila Sainik Board or  
Commanding Officer  
(Seal of the above authority)

**CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS**

No.....

Dated:.....

Certified that Shri ..... Son/Daughter of Shri .....  
resident of Village ....., Police Station .....,  
Tehsil.....,District ..... was a bonafide Freedom Fighter.

Signature of Officer authorized by Chief  
Secretary, Haryana to issue such certificate  
(with office seal & stamp)

**CERTIFICATE FOR DECEASED/DISABLED/DISCHARGED MILITARY PERSONNEL/ SERVING  
MILITARY PERSONNEL/EX-SERVICEMEN**

Certified that Sh.....Father of.....(name of the Candidate) is serving military  
personnel/an ex-serviceman and he/his son/daughter is entitled for the benefit of reservation of seats  
for admission in program in M. D. University, Rohtak. His detailed particulars are as under:

1. Name .....
2. Father's Name .....
3. Address .....
4. Reasons of discharge/retirement .....
5. Whether deceased/disabled during military service .....  
if so, give details .....
6. Category .....
7. If serving, Rank and place of Posting.....

Place:.....

Date:.....

Signature of the Secretary Zila Sainik Board or  
Commanding Officer  
(Seal of the above authority)

**MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED PT.B.D.SHARMA UNIVERSITY OF  
HEALTHSCIENCES, ROHTAK**

**OR  
OFFICE OF THE CHIEF MEDICAL OFFICER**

No.....

Dated.....

Certified that Shri/Km./Smt ..... Son/Daughter of  
Shri ..... resident of .....  
District ..... appeared before the undersigned for medical check up. On medical  
examination, he/she is found suffering from ..... and thus he/she is  
Physically Handicapped. His/Her percentage of Handicap is .....% (infigure)  
..... (in words).

Professor & Head,  
Department of .....

Pt. B.D.Sharma Univ. of Health Sciences, Rohtak

OR

Chief Medical Officer

..... (Haryana)

(Signature of Applicant)

(Seal of the above authority)

## LIST OF BACKWARD CLASSES IN HARYANA STATE

### **BLOCK 'A'**

- |  |                                      |
|--|--------------------------------------|
| 1. Aheria, Aheri, Heri,<br>Naik, Thori or Turi, Hari   | 36. Khanjhera                        |
| 2. Barra   | 37. Kuchband                         |
| 3. Beta, Hensi or Hesi   | 38. Labana                           |
| 4. Bagria  | 39. Lakhera, Manihar, Kachera        |
| 5. Barwar  | 40. Lohar, Panchal-Brahmin           |
| 6. Barai, Tamboli  | 41. Madari                           |
| 7. Baragi, Bairagi, SwamiSadh  | 42. Mochi                            |
| 8. Battera   | 43. Mirasi                           |
| 9. Bharbhujja, Bharbhunja  | 44. Nar                              |
| 10. Bhat, Bhatra, Darpi, Ramiya  | 45. Noongar                          |
| 11. Bhuhalia Lohar   | 46. Nalband                          |
| 12. Changar  | 47. Pinja, Penja                     |
| 13. Chirimar   | 48. Rehar, Rehara or Re              |
| 14. Chang  | 49. Raigar                           |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla   | 50. Rai Sikhs                        |
| 16. Daiya  | 51. Rechband                         |
| 17. Dhobis   | 52. Shorgir, Shergir                 |
| 18. Dakaut   | 53. Soi                              |
| 19. Dhimar, Mallah, Kashyap, Rajpoot, Kahar,<br>Jhiwar, Dhinwar, Khewat, Mehra, Nishad,<br>Sakka,<br>Bhisti, Sheikh-Abbasi | 54. Singhikant, Singiwala            |
| 20. Dhosali, Dosali  | 55. Sunar, Zargar, Soni              |
| 21. Faquir   | 56. Thathera, Tamera                 |
| 22. Gwaria, Gauria or Gwar   | 57. Teli                             |
| 23. Ghirath  | 58. Banjara, Banjara                 |
| 24. Ghasi, Ghasiara or Ghosi   | 59. Weaver (Jullaha)                 |
| 25. Gorkhas  | 60. Badi/Baddon                      |
| 26. Gawala, Gowala   | 61. Bhattu/Chattu                    |
| 27. Gadaria, Pal, Baghel   | 62. Mina                             |
| 28. Garhi-Lohar  | 63. Rahbari                          |
| 29. Hajjam, Nai, Nais, Sain  | 64. Charan                           |
| 30. Jhangra Brahman, Khati, Suthar,<br>Dhiman- Brahmin, Tarkhan, Barhai, Baddi.  | 65. Chaaraj (Mahabrahman)            |
| 31. Joginath, Jogi, Nath, Yogi   | 66. Udasin                           |
| 32. Kanjar or Kanchan  | 67. Ramgarhia                        |
| 33. Kurmi  | 68. Rangrez, Lilgar, Nilgar, Lallari |
| 34. Kumhars, Prajapati   | 69. Dawala, Soni- Dawala, Nyaaria    |
| 35. Kamboj   | 70. Bhar, Rajbhar                    |
|  | 71. Nat (Muslim)                     |
|  | 72. Jangam                           |

### **BLOCK "B"**

- |                     |   |
|---------------------|---|
| 1. Ahir/Yadav       | 4. Saini, Shakya, Kushwaha, Koeri, Maurya |
| 2. Gujjar           | 5. Meo                                    |
| 3. Lodh/Lodha/Lodhi | 6. Gosai/Gosain/Goswami                   |

Copy of letter No. 1170-SW (I)-95 dated 7.6.95 received from the Commissioner & Secretary to Government, Haryana, Welfare of Scheduled Castes and Backward Classes Department, Haryana, Chandigarh, addressed to all Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurugram Divisions, all Deputy Commissioners & Sub Divisional Officers in Haryana and Registrar, Punjab and Haryana High Court, Chandigarh.

**Sub: Exclusion of socially advanced persons/sections (Creamy Layer) from Backward Classes.**

Sir,

I am directed to invite your attention to the subject mentioned above and to state that following the Supreme Court judgment in the Indira Sawhney and others versus Union of India case, the Haryana Government vide notification dated 12.10.1993 had set up the Haryana Second Backward Classes Commission. The terms of reference of this Commission were to entertain, examine and recommend upon requests for inclusion and complaints of over-inclusion and under-inclusion in the list of Backward Classes. Vide notification dated 26-5-1994, the Commission was also assigned the function of specifying the basis, applying the relevant and requisite socio-economic criteria to exclude socially advanced persons/sections (Creamy Layer) from Backward Classes.

In its report submitted on 16.5.1995, the Haryana Second Backward Classes Commission had recommended the criteria for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes. After considering these recommendations, the Government has decided that the benefit of reservation shall not apply to persons/sections mentioned in **Annexure 'A'**, which is enclosed.

All the departments are requested to bring the above instructions to the notice of all the Heads of Departments and appointing authorities under their control for necessary compliance.

**ANNEXURE-A**

	<b><u>Description of Category</u></b>	<b><u>To whom rule of exclusion will apply</u></b>
<b>I.</b>	<b>Constitutional Posts</b>	Son(s) and daughter(s) of
a)	President of India;	
b)	Vice President of India;	
c)	Judges of the Supreme Court and of the High Courts;	
d)	Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller and Auditor General of India;	
e)	Persons holding Constitutional positions of like nature.	
<b>II.</b>		Son(s) and daughter(s) of
a)	parents, both of whom are Class-I Officers;	
b)	parents, either of whom is a Class-I Officer;	
c)	parents, both of whom are Class-I Officers, but one of them dies or suffers permanent incapacitation.	
d)	parents, either of whom is a Class-I Officer and such parent dies or suffers	

permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years. parents, both of whom are Class-I Officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years.

A. Provided that the rule of exclusion shall not apply in the following cases:

- a) Sons and daughters of parents either of whom or both of whom are Class-I Officers and such parent(s) dies/die or suffer permanent incapacitation.
- b) A lady belonging to OBC category has got married to a Class-I Officer and may herself like to apply for a job.

B. Son(s) and daughter(s) of

- a) parents both of whom are Class-II Officers.
- b) parents of whom only the husband is a Class-I Officer and he gets into Class-I at the age of 40 or earlier.
- c) parents, both of whom are Class- II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation;
- d) parents of whom the husband is a Class- I Officer (direct recruit or pre-forty promoted) and the wife is a Class-II officer and the wife dies or suffers permanent incapacitation; and
- e) parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class-II officer & the husband dies or suffers permanent incapacitation.

Provided that the rule of exclusion shall not apply in the following cases:

Sons and daughters of

- a) parents, both of whom are Class II officers and one of them dies or suffers permanent in capacitating.
- b) parents, both of whom are Class-II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.

C. The criteria enumerated in A & B above in this Category will apply *mutatis mutandi* to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. pending the evaluation of the posts on equivalent or comparable basis in these institutions, the

criteria specified in Category V below will apply to the officers in these Institutions.

III

Sons(s) and daughter(s) of parents either or both of whom is or are in the rank of Colonel and above in the army and to equivalent posts in the Navy and the Air Force and the Para Military Forces:

Provided that -

- i) If the wife of an Armed Forces Officer is herself in the Armed Forces (i.e., the category under consideration), the rule of exclusion will apply only when she herself has reached the rank of Colonel;
- ii) the service ranks below Colonel of husband and wife shall not be clubbed together;
- iii) If the wife of an officer in the Armed Forces is in Civil employment, this will not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.

IV

Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.

V Income/Wealth Tax

Son(s) and daughter(s) of:

- a) Persons having gross annual income of Rs. 6.00 lakhs or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years.(Range of income has been revised from Rs. 4.50 lakhs to Rs. 6.00 lakhs vide Chief Secretary letter No. 22/22/2004-3GS-III dated 06.01.2014/14.06.2016).
- b) Persons in Categories I, II, III & IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.

**Explanation:**

- i) Income from salaries or agricultural land shall not be clubbed;
- ii) The income criteria in terms of rupee will be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.
- iii) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test will apply only on the basis of the husband's income.
- iv) If the wife is in any profession and the husband is in employment in a Class II or lower rankpost, then the income/wealth criterion will apply only on the basis of the wife's income and the husband's income will not be clubbed with it.

**Explanation:** Wherever the expression, 'permanent incapacitation' occurs in this schedule it shall mean incapacitation which results in putting an Officer out of service.

From

The Chief Secretary to Govt. of Haryana

To

1. All the Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurugram Divisions.
2. The Registrar, Punjab & Haryana High Court, Chandigarh.
3. All the Deputy Commissioners & Sub-Divisional Officers(Civil)in Haryana State

Subject : Clarification regarding issuance of certificate of Haryana Backward Classes.

Sir,

I am directed to invite your attention to the Govt. of Haryana, Social Welfare Department letter No. 1170-SW (1) 95, dated 7.6.95 on the subject noted above, therein criteria was laid down to assess the creamy layer persons of Haryana Backward Classes in Haryana State. The Backward Classes of Haryana are facing difficulty in obtaining the Backward Classes certificate from the certificate issuing authority due to some misunderstanding in the instructions dated 7.6.95. After careful consideration the Govt. of Haryana has decided to issue clear cut directions to all the Heads of Departments and Deputy Commissioners in the state for issuing Backward Classes Certificate without any further delay.

It is **clarified** that the income from salary will not be taken into account for the purpose of income/wealth tax in respect of service category and while calculating income or wealth **tax** of the Government employee of Backward Classes who is not covered under Annexure-A, description of categories No. I, II (a, b, c, d) and III & IV, hence becoming entitled for the benefit of reservation under Backward Classes category, his salary should not be included but his other sources of income/wealth be included for income/wealth tax.

All the departments are requested to bring the above instructions to the notice of all the Head of Departments and appointing authorities under their control for necessary compliance.

Yours faithfully,

Sd

Joint Secretary General Administration for  
Chief Secretary to Govt. Haryana

To

1. All the Financial Commissioners & Secretaries to Govt. Haryana.
2. All the Administrative Secretaries to Govt., Haryana.

From No. 512-SW(1)2021

The Principal Secretary to Government Haryana,  
Welfare of Scheduled Castes and Backward Classes Department.

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments in Haryana State.
3. The Registrar General, Punjab and Haryana High Court, Chandigarh.
4. The Managing Directors/Chief Administrators of all the Boards/Corporations, Institutions in the State of Haryana.
5. All the Commissioners, Ambala, Hisar, Gurugram, Rohtak, Karnal and Faridabad Divisions.
6. All the Deputy Commissioners in Haryana.
7. All the Sub Divisional Officers (Civil) in Haryana.
8. The Registrars of all the Universities in the State of Haryana.

Dated Chandigarh the 01st December, 2021

Subject : Notification regarding specifying the criteria for exclusion of persons within the Backward Classes as Creamy Layer.

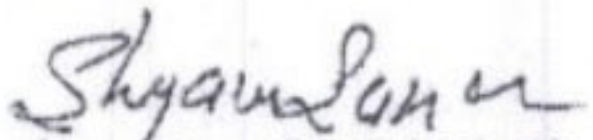
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Sir/Madam,

I am directed to invite your attention to the subject noted above and to say that Government has decided to specify the criteria for exclusion of persons within the Backward Classes as Creamy Layer, regarding Reservation in Services and Admissions in Educational Institution, as per enclosed Notification No. 491-SW(1)2021, dated 17th November, 2021 regarding.

2. These instructions may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Encl : As above.

  
Superintendent Social Welfare,  
for Principal Secretary to Government Haryana,  
Welfare of Scheduled Castes and Backward Classes Department.



# Haryana Government Gazette

## EXTRAORDINARY

Published by Authority

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No. 189-2021/Ext.] CHANDIGARH, WEDNESDAY, NOVEMBER 17, 2021 (KARTIKA 26, 1943 SAKA)

हरियाणा सरकार

अनुसूचित जातियों तथा पिछड़े वर्ग कल्याण विभाग

अधिसूचना

दिनांक 17 नवम्बर, 2021

क्रमांक 491-संक०(1)2021.- हरियाणा पिछड़े वर्ग (सेवाओं तथा शैक्षणिक संस्थाओं में दाखिले में आरक्षण) अधिनियम 2016 (2016 का 15) की धारा 2 के खण्ड (घ) तथा धारा 5 की उप-धारा (2) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए तथा हरियाणा सरकार, अनुसूचित जातियों तथा पिछड़े वर्ग कल्याण विभाग, अधिसूचना संख्या 808-स.क.(1), दिनांक 17 अगस्त, 2016, हरियाणा सरकार, अनुसूचित जातियों तथा पिछड़े वर्ग कल्याण विभाग, अधिसूचना संख्या 1282-स.क.(1), दिनांक 28 अगस्त, 2018 का अधिक्रमण करते हुए, हरियाणा के राज्यपाल, इसके द्वारा, इससे संलग्न अनुलग्नक के अनुसार पिछड़े वर्गों से नवोन्नत व्यक्तियों के निष्कासन के लिए निम्नलिखित मानदण्ड विनिर्दिष्ट करते हैं।

अनुलग्नक

क्रम संख्या	प्रवर्ग का वर्णन	जिसे निष्कासन के नियम लागू होंगे
1	2	3
I.	सांविधानिक पद/सांविधानिक व्यक्तित्व	निम्नलिखित के पुत्र(त्रों) तथा पुत्री(पुत्रियों)- (क) भारत के राष्ट्रपति; (ख) भारत के उप-राष्ट्रपति; (ग) संघ लोक सेवा आयोग और राज्य लोक सेवा आयोग के अध्यक्ष तथा सदस्य; (घ) मुख्य निर्वाचन आयुक्त और भारत का नियंत्रक महालेखापरीक्षक; (ङ) इसी किस्म के सांविधानिक पदों को धारण करने वाले व्यक्ति; (च) संसद सदस्य या विधान सभा सदस्य;

(3891)

क्रम संख्या	प्रवर्ग का वर्णन	जिसे निष्कासन के नियम लागू होंगे
1	2	3
II.	सेवा के प्रवर्ग— (क) अखिल भारतीय, केन्द्रीय तथा राज्य सेवाओं के ग्रुप क और ग्रुप ख/श्रेणी-1 और II अधिकारी;  (ख) सार्वजनिक क्षेत्र उपक्रम इत्यादि के कर्मचारी;	निम्नलिखित के पुत्र(त्रों) तथा पुत्री (पुत्रियों)— (क) माता-पिता में से एक या दोनों श्रेणी-1 अधिकारी (ग्रुप क अधिकारी) अथवा श्रेणी-1A अधिकारी (ग्रुप ख अधिकारी) है अथवा है; इस प्रवर्ग में ऊपर क में संगणित मानदण्ड, सार्वजनिक क्षेत्र उपक्रमों, बैंकों, बीमा संगठनों में समकक्ष या समतुल्य पदों को धारण करने वाले अधिकारियों को यथा आवश्यक परिवर्तन सहित लागू होगा। इन संस्थाओं में समकक्ष या समतुल्य आधारित पदों का लम्बित मूल्यांकन, नीचे प्रवर्ग V में विनिर्दिष्ट मानदण्ड, इन संस्थाओं के अधिकारियों को लागू होगा।
III.	सशस्त्र बल तथा अर्ध सैनिक बल (सिविल पदों को धारण करने वाले व्यक्ति शामिल नहीं हैं)	उन माता-पिताओं के पुत्र(त्रों) तथा पुत्री (पुत्रियों) जिनमें से एक या दोनों सेना में मेजर या उससे उच्च पद पर अथवा जल सेना या वायु सेना अर्ध-सैनिक बलों में समकक्ष पद पर है अथवा है;
IV.	सम्पत्ति स्वामी कृषि जोत	किसी परिवार (पिता-माता और अवयस्क बालक) से सम्बन्धित व्यक्तियों के पुत्र(त्रों) और पुत्री (पुत्रियों) जिनके स्वामित्व में हरियाणा भूमि-जोत की अधिकतम सीमा अधिनियम, 1972 (1972 का 26) के अधीन अनुज्ञेय भूमि से अधिक भूमि का स्वामित्व है;
V.	आय मापदण्ड/सम्पदा मापदण्ड	छह लाख या उससे अधिक की सकल वार्षिक आय रखने वाले अथवा अन्तिम तीन निरन्तर वर्षों की अवधि के लिए एक करोड़ रूपये से अधिक की सम्पदा रखने वाले माता-पिताओं के पुत्र(त्रों) और पुत्री (पुत्रियों) व्याख्या:— सभी स्रोतों से प्राप्त आय को सकल वार्षिक आय की गणना करने के लिए जोड़ा जाएगा।

घण्टीगढ़:  
दिनांक 17 नवम्बर, 2021.

विनीत गर्ग,  
प्रधान सचिव, हरियाणा सरकार,  
अनुसूचित जातियों तथा पिछले वर्ग कल्याण विभाग।

**HARYANA GOVERNMENT****WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT****Notification**

The 17th November, 2021

**No. 491-SW(1)-2021.**— In exercise of the powers conferred under clause (d) of Section 2 and Sub-section (2) of Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), and in supersession of the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 808-SW(1), dated the 17th August, 2016 and the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 1282-SW(1), dated the 28th August, 2018, the Governor of Haryana hereby specifies the following criteria for exclusion of persons within the Backward Classes as Creamy Layer as per Annexure appended hereto.

**Annexure**

DESCRIPTION OF CATEGORY		TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
<b>I.</b>	Constitutional Posts/Constitutional Personalities	Son(s) and daughter(s) of (a) President of India; (b) Vice President of India; (c) Judges of the Supreme Court and of the High Courts; (d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller & Auditor General of India; (e) Persons holding Constitutional positions of like nature. (f) Member of Parliament or Member of Legislative Assembly.
<b>II.</b>	Service Category	Son(s) and daughter(s) of
	A. Group A and Group B/ Class I and II officers of the All India, Central and State Services.	(a) Parents, either or both of whom is or are a Class-I officer (Group A Officer) or Class II officer (Group B Officer);
	B. Employees in Public Sector Undertakings etc.	The criteria enumerated in A above in this Category shall apply mutatis mutandis to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. Pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category V below shall apply to the officers in these Institutions.
<b>III.</b>	Armed Forces including Para Military Forces (Persons holding civil posts are not included)	Son(s) and daughter(s) of Parents either or both of whom is or are in the rank of Major or above in the Army or to equivalent posts in the Navy or the Air Force or the Para Military Forces.
<b>IV.</b>	Property Owners Agricultural holdings	Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than the land permissible under the Haryana ceiling on land Holdings Act, 1972 (26 of 1972).

DESCRIPTION OF CATEGORY		TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
V.	Income Test / Wealth Test	<p>Son(s) and daughter(s) of parents Having gross annual income of Rs. 6 lakhs or above.</p> <p>OR</p> <p>Possessing wealth above Rs. 1 Crore for a period of last three consecutive years.</p> <p>Explanation: Income from all sources shall be clubbed to arrive at the gross annual income.</p>

Chandigarh:  
The 17th November, 2021.

VINEET GARG,  
Principal Secretary to Government Haryana,  
Welfare of Scheduled Castes and Backward Classes Department.

9382—C.S.—H.G.P., Pkl.

## LIST OF SCHEDULED CASTES IN HARYANA STATE

S.No.	NAME OF THE CASTE	S.No.	NAME OF THE CASTE
1.	Ad Dharmi,	27.	Pasi
1A.	Aheria,Aheri, Hari,HeriThori,Turi.	28.	Perna
2.	Balmiki	29.	Pherera
3.	Bangali	29A	Rai Sikh
4.	Barar, Burar, Berar	30.	Sanhai
5.	Batwal,Barwala	31.	Sanhal
6.	Bauria,Bawaria	32.	Sansi,Bhedkut Manesh
7.	Bazigar	33.	Sansoi
8.	Bhanjra	34.	Sapela,Sapera
9.	Chamar, JatiaChamar,Rehgar, Raigar,Ramdasi,Ravidasi,Balahi, Batoi,Bhambi, Chamar Rohidas, Jatava, Bhatoi,Ramdasia,Jatav	35	Sarera
10.	Chanal	36.	Sikligar,Bariya
11.	Dagi	37.	Sirikiband
12.	Darain		
13.	Deha,Dhea,Dhaya		
14.	Dhanak		
15.	Dhogri,Dhangri,Siggi		
16.	Dumna, Mahasha, Doom		
17.	Gagra		
18.	Gandhila,Gandil,Gondola		
19.	Kabirpanthi,Julaha		
20.	Khatik		
21.	Kori, Koli		
22.	Marija, Marecha		
23.	Mazhabi,MazhabiSikh		
24.	Megh,Meghwal		
25.	Nat,Badi		
26.	Od		

**LIST OF DEPRIVED SCHEDULED CASTES**

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhaya, Dhea
13. Dhanak
14. Dhogri, Dhangri, Siggi
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil, Gondola
18. Kabirpanthi, Julaha
19. Khatik
20. Kori, Koli
21. Marija, Marecha
22. Mazhabi, Mazhabi Sikh
23. Megh, Meghwal
24. Nat, Badi
25. Od
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut, Manesh
32. Sansoi
33. Sapela, Sapera
34. Sarera
35. Sikligar, Bariya
36. Sirkiband

**No. 22/27/2019-IGS-III**  
**Government of Haryana**  
**General Administration Department**  
**(General Services- III Branch)**

**Dated Chandigarh, the 27th October, 2020**

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Departments in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards/ Corporations/Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

**Subject: Grant of certificate of Scheduled Caste or Deprived Scheduled Caste.**

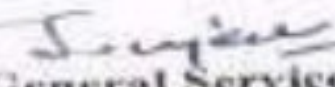
Sir/Madam,

I am directed to invite your attention to the subject cited above and to say that vide instructions of even number dated 10<sup>th</sup> October, 2020 all the concerned authorities competent to issue Caste Certificates were directed to mention clearly that the Certificate is of 'Deprived Scheduled Caste' or 'Scheduled Caste', (as the case may be), so that at the time of admission the Institutions can keep a record of the candidate who applied in these categories.

2. Government has duly considered the matter and decided that where the Scheduled Caste certificate has been issued earlier the same would also be valid for the purpose of admission in Deprived Scheduled Caste quota provided the candidate should belong to any of the castes mentioned in the list of Deprived Scheduled Castes.

3. These instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully,

  
**Superintendent General Services-III**  
**for Chief Secretary to Govt. Haryana**

**LIST OF SELF-STYLED INSTITUTES/ UNIVERSITIES WHICH HAVE BEEN DECLARED BOGUS BY  
THE UNIVERSITY GRANTS COMMISSION**

**State-wise List of fake Universities as on October, 2021**

**Delhi**

1. Commercial University Ltd., Daryaganj, Delhi.
2. United Nations University, Delhi.
3. Vocational University, Delhi.
4. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
5. Indian Institute of Science and Engineering, New Delhi.
6. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
7. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085

**Karnataka**

8. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

**Kerala**

9. St. John's University, Kishanattam, Kerala.

**Maharashtra**

10. Raja Arabic University, Nagpur, Maharashtra.

**West Bengal**

11. Indian Institute of Alternative Medicine, Kolkatta.
12. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta - 700063

**Uttar Pradesh**

13. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
14. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
15. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
16. Bhartiya Shiksha Parishad, Bharat Bhawan, Matiyari Chinhat, Faizabad Road, Lucknow, Uttar Pradesh - 227 105

**Odisha**

17. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
18. North Orissa University of Agriculture & Technology, Odisha.

**Puducherry**

19. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009

**Andhra Pradesh**

20. Christ New Testament Deemed University, #32-32-2003, 7th Lane, Kakumanuvarithoto, Guntur, Andhra Pradesh-522002 and another address of Christ New Testament Deemed University, Flat No. 301, Grace Villa Apts., 7/5, Srinagar, Guntur, Andhra Pradesh-522002.

**Formoredetailsplease loginto: [www.ugc.ac.in](http://www.ugc.ac.in)**

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**Note:- Before finalizing the admissions, the up-dated lists of recognized examinations of Haryana School Education Board, Bhiwani/ Other Boards/ Universities is/are also required to be consulted.**

**DECLARATION OF NON-RESIDENT INDIAN**

I \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ presently residing at \_\_\_\_\_ do hereby solemnly declare that I am having a status of non-resident Indian\*, a proof of which is enclosed herewith. I shall pay all the University fee chargeable in convertible foreign currency payable at Rohtak.

Full Signature of the Candidate

\_\_\_\_\_

Full signature of the NRI

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Passport No. \_\_\_\_\_ Foreign Bank \_\_\_\_\_ Visa No. \_\_\_\_\_

NRI Account No.....

Note : Photocopies of Passport and Visa shall be attached.

### **Self Declaration by the Student**

1. I, (Full Name of the Student with admission/ registration/ enrollment No.) S/o, D/o Mr./Mrs./Ms. \_\_\_\_\_  
\_\_\_\_\_ having been admitted to \_\_\_\_\_ (name of the institution) \_\_\_\_\_ have  
carefully read—THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL  
INSTITUTION ORDINANCE, 2012 and fully understood the provisions contained in the said  
ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and  
administrative action that is liable to be taken against me in case I am found guilty of or abetting  
ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
  - (a) I will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
  - (b) I will not participate in or abet or propagate through any act of commission or omission that may  
be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance,  
without prejudice to any other criminal action that may be taken against me under any penal law or any,  
law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the county  
on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and  
further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable  
to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of the Student

Name:

### **Self Declaration by the Parent/Guardian**

1. I, Mr./Mrs./Ms (Full name of parent/ guardian) father/mother/guardian of, (Full name of student with University Roll No. \_\_\_\_\_), having been admitted to \_\_\_\_\_  
(name of the institution) have carefully read "THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012" and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
  - (a) My ward will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
  - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of the Parent/ Guardian

Name:

Address:

Telephone/ Mobile No. E-mail id

(To be substituted bearing same No. &amp; Date)

प्रेषक

महानिदेशक उच्चतर शिक्षा, हरियाणा,  
शिक्षा सदन, सैक्टर-5, पंचकूला ।

सेवा में

रजिस्ट्रार,

1. कुरुक्षेत्र विश्वविद्यालय, कुरुक्षेत्र।
2. महर्षि दयानन्द विश्वविद्यालय, रोहतक।
3. भगत फूल सिंह महिला विश्वविद्यालय, खानपुरकलां, सोनीपत।
4. चौ० देवी लाल विश्वविद्यालय, सिरसा।
5. चौ० बंसीलाल विश्वविद्यालय, भिवानी।
6. चौधरी रणवीर सिंह विश्वविद्यालय, जीन्द।
7. इन्दिरा गांधी विश्वविद्यालय, मीरपुर (रियासी)।
8. केन्द्रीय विश्वविद्यालय नारनौल (महेन्द्रगढ़)।
9. वाई०एम०सी०ए०, फरीदाबाद।
10. चौ० धरमसिंह कृषि विश्वविद्यालय, हिसार।
11. हरियाणा राज्य के सभी प्राईवेट विश्वविद्यालय।
12. अराजकीय अनुदान प्राप्त, स्वपोषित डिग्री महाविद्यालयों एवं राजकीय शिक्षण महाविद्यालयों के प्राचार्य।

यादि क्रमांक: 3/89-2017 छा०(2)

दिनांक, पंचकूला 14/12/17

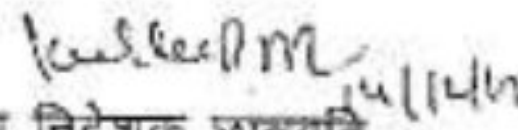
विषय:

Submission of On Line Application for Post Matric Scholarship Scheme for SC/ST and OBC Students for the Academic Session 2017-18

उपरोक्त विषय पर इस विभाग के पत्र क्रमांक 3/89-2017 छा०(2), दिनांक 28.8.2017, 03.10.2017, 29.11.2017, 08.12.2017 तथा 13.12.2017 की निरन्तरता में ।

जैसा कि आपको पहले ही सूचित किया गया है कि भारत सरकार के निर्देशानुसार S.C. छात्रों से फीस/फण्डस (संबंधित विश्वविद्यालय से अनुमोदित फीस स्ट्रक्चर अनुसार) नहीं लिये जाने हैं। फीस/फण्डस सम्बन्धित संस्थान Post Matric Scholarship Scheme for S.C. Students के अन्तर्गत बलेम करेंगे। अपने कालेज के S.C. छात्रों का बलेम भेजते हुए सभी शिक्षा संस्थान एक प्रमाण पत्र भी देंगे कि उन्होंने S.C. छात्रों से फीस/फण्डस नहीं लिए हैं तब मैनेजमेंट शेयर की राशि संस्थान के बैंक खाता में डाल दी जायेगी ।

परन्तु विभाग के ध्यान में लाया गया है कि अभी भी कुछ महाविद्यालयों द्वारा इन निर्देशों की दृढ़ता से पालना नहीं की जा रही है तथा महाविद्यालयों द्वारा अनुसूचित जाति के विद्यार्थियों से फीस/फण्डस लिए जा रहे हैं। अतः इस संबंध में आपको पुनः निर्देश जारी किये जाते हैं कि यदि आप द्वारा अनुसूचित जाति के विद्यार्थियों से फीस/फण्डस लिए हैं, तो तुरन्त उन्हें वापिस करें तथा छात्रों के आवेदन वैरिफाई करके तथा अचार्ज रोल तैयार करके तत्काल मैनेजमेंट शेयर के भुगतान हेतु निदेशालय में प्रस्तुत करें ताकि समय पर भुगतान किया जा सके।

  
उप निदेशक छात्रवृत्ति,  
कृते महानिदेशक उच्चतर शिक्षा,  
हरियाणा, पंचकूला

Government of .....  
 (Name & Address of the authority issuing the certificate)

**INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family\*\*' is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
  - II. Residential flat of 1000 sq. ft. and above;
  - III. Residential plot of 100 sq. yards and above in notified municipalities;
  - IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office \_\_\_\_\_  
 Name \_\_\_\_\_  
 Designation \_\_\_\_\_



\*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

From

To

Director General Higher Education,  
Haryana, Panchkula.

The Registrars,

1. Kurukshetra University, Kurukshetra.
2. Maharshi Dayanand University, Rohtak.
3. Chaudhary Devi Lal University, Sirsa.
4. Bhagat Phool Singh Mahila Vishwavidyalaya Khanp.
5. Indira Gandhi University, Meerpur (Rewari).
6. Chaudhary Bansi Lal University, Bhiwani.
7. Chaudhary Ranbir Singh University, Jind.
8. Dr. B.R. Ambedkar National Law University, Sonapat.
9. Gurugram University, Gurugram
10. Maharishi Balmiki Sanskrit University, Kaithal.

Memo No. 40395 DHE-190005/97/2020-UNP (STATE)-DHE

Dated, Panchkula, the 19-04-2021

**Subject:** CWP No. 31874 of 2019 Shubham Rana Vs State of Haryana & Others.

Kindly refer to the subject cited above.

I have been directed to invite your attention towards instructions no. 22/12/2019-IGS-III dated 25.02.2019 issued by the Government of Haryana and it is clarified that the benefit of reservation in admission to EWS candidates @ 10% is to be given in both State Quota seats under State Policy and all India Quota seats under Central Government Policy separately.

This issue with the concurrence of Chief Secretary Office vide U.O. No. CS-400300007/15/2020-GS-III-CSO dated 09.03.2021.

This is for your kind information and necessary action please.

*[Signature]*  
Superintendent- UNP  
for Director General Higher Education,  
Haryana, Panchkula

Dated, Panchkula, the

**Endst. No. Even**

A copy of the above is forwarded to the Vice Chancellor, Kurukshetra University Kurukshetra with the request to take necessary action as per above advice and Action Taken Report be supplied to the Directorate within a week, so the reply may be filed in the subject cited CWP well on time.

*[Signature]*  
Superintendent- UNP  
for Director General Higher Education,  
Haryana, Panchkula.

**(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATE)**

I \_\_\_\_\_ Father/Mother of \_\_\_\_\_ Resident of \_\_\_\_\_  
\_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ Seeking admission to \_\_\_\_\_  
programs in Haryana do here by Solemnly affirm and declare that I belong to

- 1 \_\_\_\_\_ Caste, which is included in the list of Backward Classes Block 'A'/'B' approved by the Haryana Govt. I further declare and affirm that I and my wife / husband are not covered under the criteria fixed by Haryana Govt. vice letter No. 1170/SW (1)-95 dated 7-6-95 & No. 22/22/2..4- 3 GS III dated 06.01.2014, No. 1282-SW(1) dated 28.08.2018 and No. 491-SW(1)-2021 dated 17.11.2021 and for excluding socially advanced persons / sections (Creamy Layer) from Backward Classes. I further undertake that in case the information contained in the above para is found false at any stage, the Competent Authority will be entitled to cancel the admission

Dated: \_\_\_\_\_

DEPONENT

Place: \_\_\_\_\_

**VERIFICATION**

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing been concealed therein.

Dated: \_\_\_\_\_

DEPONENT

Place: \_\_\_\_\_

**SUBMISSION OF DOCUMENTS FOR REGISTRATION**

I \_\_\_\_\_ S/o \_\_\_\_\_ and a student  
of \_\_\_\_\_ (Class/Program) under Roll No.  
\_\_\_\_\_ took admission in \_\_\_\_\_ semester  
on \_\_\_\_\_ (date). I am submitting the following documents for  
verification on this date (DD/MM/YY);

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Signature of the  
student

Date:

The above mentioned copies of certificates ( \_\_\_\_\_ No. of certificates) have been  
received by me.

AND/OR\*

The following deficiencies in submission of documents have been informed to the student  
by me:

\_\_\_\_\_

\_\_\_\_\_

Deficiencies noted. These will be removed latest by \_\_\_\_\_

Signature of Student

Sign & Designation of official

Name of the Dept/ College/Institute

\*Strike out whichever is inapplicable

**UNDERTAKING FOR GAP YEAR**

I \_\_\_\_\_ S/o., \_\_\_\_\_  
 resident of \_\_\_\_\_ do hereby  
 solemnly state & affirm as under:

- (1) That I am a resident of above said address.
- (2) That I have passed \_\_\_\_\_ class in the year \_\_\_\_\_  
 from \_\_\_\_\_ School/College/Institute/University.
- (3) That I have not joined/admitted in any School/College/Institution due to  
 \_\_\_\_\_ (Reason).
- (4) That there is a GAP in my studies from \_\_\_\_\_ to \_\_\_\_\_.
- (5) That during this period I was not involved in an illegal activity and that no Criminal  
 case is pending against me in any court of Law.
- (6) That I command a good reputation and respect in general public.
- (7) That I have not availed post matric scholarship for the same programme name or  
 program from any College/University/Institute during the gap year.

Deponent (Student)

**Verification: -**

Verified that the contents of my above said undertaking are true correct to the best of my knowledge  
 and belief and nothing has been concealed or misrepresented therein. In case the above facts are  
 found incorrect any state then my admission can be cancelled by the University.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Deponent (Student)

## LIST OF HOLIDAYS (2024)



**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
(A state University established under Haryana Act No. 25/1975)  
NAAC Accredited 'A+' Grade

## GENERAL ADMINISTRATION BRANCH

This is in supersession of list of holidays for the Calendar Year 2024 notified vide Endst. No. Gen.Admn./G-III/F-11/2023/5040-5209 dated 23.12.2023. The Public Holidays to be observed in the University Offices/Teaching Departments and affiliated Colleges/maintained Colleges and M.D.U Centre for Professional and Allied Studies, Gurugram during the Calendar year 2024.

Sr. No	Name of Holidays	Date	Day of the Week	No. of Holidays
1.	All Sundays			52
2.	All Saturdays (In the University offices where 5 days week has been implemented)			52
3.	<b>Second Saturday ( In the University offices where 5 days week has not been implemented)</b>			
4.	Shri Guru Gobind Singh Ji Jayanti	17 January	Wednesday	1
5.	Republic Day	26 January	Friday	1
6.	Basant Panchmi/Sir Chhotu Ram Jayanti	14 February	Wednesday	1
7.	Maha Shivratri	8 March	Friday	1
8.	Holi	25 March	Monday	1
9.	Id-ul-Fitr	11 April	Thursday	1
10.	Ram Navmi	17 April	Wednesday	1
11.	Parshuram Jayanti/ Akshya Tritya	10 May	Friday	1
12.	Id-uz-Zuha (Bakrid)	17 June	Monday	1
13.	Shaheed Udham Singh Martyrdom Day	31 July	Wednesday	1
14.	Independence Day	15 August	Thursday	1
15.	Raksha Bandhan	19 August	Monday	1
16.	Janamashtmi	26 August	Monday	1
17.	Shaheedi Diwas/ Haryana War Heroes' Martyrdom Day	23 September	Monday	1
18.	Mahatama Gandhi Jayanti	2 October	Wednesday	1
19.	Maharaja Agrasen Jayanti	3 October	Thursday	1
20.	Maharishi Valmiki Jayanti/ Maharaja Ajmidh Jayanti	17 October	Thursday	1
21.	Diwali/Haryana Day	1 November	Friday	1
22.	Guru Nanak Dev Jayanti	15 November	Friday	1
23.	Christmas	25 December	Wednesday	1

Note: The following festivals and occasions which fall on closed day have been excluded from the list of Public Holidays.

Sr.No	Name of Holidays	Date	Day of the Week	No. of Holidays
1.	Guru Ravidas Jayanti	24 February	Saturday	1
2.	Shaheedi Diwas/ Martyrdom Day of Bhagat Singh, Rajguru & Sukhdev	23 March	Saturday	1
3.	Vaisakhi/ Chhath Puja	13 April	Saturday	1
4.	Dr. B.R. Ambedkar Jayanti	14 April	Sunday	1
5.	Mahavir Jayanti	21 April	Sunday	1
6.	Maharana Pratap Jayanti	9 June	Sunday	1
7.	Sant Kabir Jayanti	22 June	Saturday	1
8.	Dussehra	12 October	Saturday	1
9.	Vishvakarma Day	2 November	Saturday	1

## SEAT MATRIX

Seat Matrix of B.Ed. and M.Ed. Programs (including Special Education) being run in the Govt. Aided Colleges/SFS Colleges affiliated to MDU, Rohtak as per Govt. Reservation Policy.

**The indicative distribution of seats including fractions as per Haryana Govt. Reservation Policy, if nothing is carried forward from the last session fractions of seats, for the session 2023-24 is as under to be applicable to the Colleges of Education (Govt. Aided/SFS), given in Appendix T in the Prospectus.**

**For M.Ed. Programs:**

Sanctioned Intake	AIC	AIC (EWS)	HOGC	SC	DSC	BCA	BCB	DA/ PwD/ PH/ ESM/ DFF	HOGC (EWS)
15	2.025	0.225	5.737	1.26	1.26	2.04	1.402	0.382	0.637
30	4.05	0.45	11.475	2.52	2.52	4.08	2.805	0.765	1.275
50	6.75	0.75	19.125	4.200	4.200	6.8	4.675	1.275	2.125
100	13.5	1.5	38.25	8.4	8.4	13.6	9.35	2.55	4.25
200	27	3	76.5	16.8	16.8	27.20	18.70	5.10	8.5

**For B.Ed. Programs:**

For admission to B.Ed. Program for the session 2023-24, 50% of the total seats in each College are reserved for Group-I i.e. Science & Arts with Maths. Other 50% seats are reserved for Group-II i.e. Arts & Commerce.

**Seat Matrix for B.Ed. Group-I i.e. Science and Arts with Maths:**

Sanctioned Intake	AIC	AIC (EWS)	HOGC	SC	DSC	BCA	BCB	DA/ PwD/ PH/ ESM/ DFF	HOGC (EWS)
15	2.025	0.225	5.737	1.26	1.26	2.04	1.402	0.382	0.637
30	4.05	0.45	11.475	2.52	2.52	4.08	2.805	0.765	1.275
50	6.75	0.75	19.125	4.2	4.2	6.8	4.675	1.275	2.125
100	13.5	1.5	38.25	8.4	8.4	13.6	9.35	2.55	4.25
200	27	3	76.5	16.8	16.8	27.20	18.70	5.10	8.5

**Seat Matrix for Group-II i.e. Arts and Commerce:**

Sanctioned Intake	AIC	AIC (EWS)	HOGC	SC	DSC	BCA	BCB	DA/ PwD/ PH/ ESM/ DFF	HOGC (EWS)
15	2.025	0.225	5.737	1.26	1.26	2.04	1.402	0.382	0.637
30	4.05	0.45	11.475	2.52	2.52	4.08	2.805	0.765	1.275
50	6.75	0.75	19.125	4.2	4.2	6.8	4.675	1.275	2.125
100	13.5	1.5	38.25	8.4	8.4	13.6	9.35	2.55	4.25
200	27	3	76.5	16.8	16.8	27.20	18.70	5.10	8.5

Accordingly, the College/Institute is required to update the above indicative distribution of seats in accordance with the last year's category wise fractions of seats, if any, as per roster register maintained by your College/Institute for uploading the same for the purpose of seat allocation on the University portal. **The College will itself be responsible for the information so provided.** If the same is not received in the University within prescribed period, the University will update the seat matrix on the portal by considering the higher fraction to any one category for this session and it will be the sole responsibility of the College that the proportionate higher fraction be considered to be provided to other category in the next year as per Roaster Register being maintained by the College/Institute.

2. That the Admissions for B.Ed. & M.Ed. Program in Colleges mentioned against Sr. No. 13, 23, 87, 88 & 89 i.e. Teerthanker K.R.D. College, Jatauli, Haily Mandi, Gurgaon, Pragma College of Education, Village Dulhera, Tehsil Bahadurgarh, Distt. Jhajjar, Bhagwan Mahavir College of Education, Jagdishpur, Distt. Sonapat, Kirorimal College of Education, Baghpat Road, Khewara, Sonapat and Mahaveer Swami College of Education, Jagdishpur, Sonapat, Haryana respectively shall be made by the College as per the decision of the Hon'ble Supreme Court dated 14-08-2013 case titled "Islamic Academic and Ors. Vs. State of Karnataka" being minority institutes.
3. The College(s)/Institute(s) mentioned against Sr. No. 4, 48, 49, 42, 43, 44, 56, 58, 61, 62, 80 & 86 i.e. State Institute for Rehabilitation Training and Research (SIRTAR), Gandhi Nagar, Rohtak, ARPAN Institute for Mentally Handicapped Children, Gandhi Nagar, Rohtak, Sharvan Institute of Rehabilitation for Mentally Retarded Persons, Gandhi Nagar, Rohtak, B.R.D.E.W.S. Baba Ramdas Institute of Special Education, VPO Nuna Majra, Bahadurgarh, Distt. Jhajjar, Shri Omvir Singh Institute of Rehabilitation, VPO Nuna Majra, Bahadurgarh, Distt. Jhajjar, Misri Devi Rehabilitation Centre, Vikas Nagar, Line Par, Bahadurgarh, Distt. Jhajjar, K.V.M.College of Education, Ladhaut Road, Rohtak, MR DAV College of Education, , 5<sup>th</sup> KM Stone, Sonapat Road, Rohtak, St. Paul College of Education, Behind New Bus Stand, Rohtak, R.K. College of Education, 21<sup>st</sup> K.M. Stone, Sonapat Road, Rohtak, S.R.College of Education, IMT, Kheri Sadh, Rohtak and Shivom Rehabilitation Centre, VPO Nigana, Distt. Rohtak respectively are running B.Ed./M.Ed. Special Education Program(s) as mentioned against each. The admission(s) to these colleges/programs shall also be made through Centralized counseling.

**\*Status regarding grant of Extension/Continuation in Provisional Affiliation/Status for admissions in B.Ed./B.Ed. Spl. Edu. Program(s) for the session 2024-25 in respect of College(s)/Institute(s) mentioned at Sr. No. 43, 44, 56, 61, 62, 74, 80 & 86 respectively i.e. Shri Omvir Singh Institute of Rehabilitation, VPO Nuna Majra, Near Shiv Mandir, Main Bahadurgarh- Jhajjar Road, Tehsil Bahadurgarh, Distt. Jhajjar mentioned for admissions to B.Ed. Spl. Edu.(H.I.) Program/Course, Misri Devi Rehabilitation Centre, Vikas Nagar, Line Par, Bahadurgarh, Distt. Jhajjar – 124507 for admissions to B.Ed. Spl. Edu.(I.D.) Program/Course, K.V.M. College of Education, Ladhot Road, Rohtak for making admissions to B.Ed. Spl. Edu.(HI) & B.Ed. Spl. Edu.(ID) Program(s)/Course(s), St. Paul College of Education, Behind New Bus Stand, Rohtak for admissions to B.Ed. Spl. Edu.(ID & VI) Program(s)/Course(s), R.K. College of Education, 21 KM Stone, Sonapat Road, Humayunpur, Distt. Rohtak for admissions to B.Ed. Spl. Edu.(ID) Program/Course, Sunil Gugnani Memorial College of Education for Girls, 1628/4, Rajindera Colony, Rohtak Colleges for admissions to B.Ed. Program/Course, S.R. College of Education, IMT, Sec. 30B, Kheri Sadh, Delhi Road Rohtak for admissions to B.Ed. Spl. Edu.(LD) Program and Shivom Rehabilitation Centre, VPO Nigana, Distt. Rohtak for admissions to B.Ed. Spl. Edu.(VI) Program/Course are under consideration.**

### CHARACTER CERTIFICATE

Name of the Department/College \_\_\_\_\_ Session \_\_\_\_\_ Certified that  
 Mr./Miss/Mrs. \_\_\_\_\_ son/ daughter of Shri \_\_\_\_\_ has been a bonafide student of this  
 Department/College during the period \_\_\_\_\_. He/ She appeared in the \_\_\_\_\_  
 \_\_\_\_\_ Examination of the University/Board held in \_\_\_\_\_ under Roll No \_\_\_\_\_  
 \_\_\_\_\_ and \*passed obtaining \_\_\_\_\_ marks out of \_\_\_\_\_ marks or  
 \*failed. \*placed under compartment in the subject of \_\_\_\_\_.

1. Academic Distinction, if any \_\_\_\_\_
2. Co-curricular activities, if any \_\_\_\_\_
3. Brief particulars of disciplinary action by College/Department/University (including  
 punishments such as expulsion, warning, fined for violation of College/ Department  
 Hostel rules, UMC/ Disqualification etc., if any \_\_\_\_\_
4. General conduct during stay in the institution: Good/Satisfactory/Unsatisfactory.

Signature of the Principal/Chairperson of the Deptt.

(with office seal)

# DISCLAIMER

This Prospectus 2024-25 is a collection of Information taken from various College(s)/Institute(s)/Department(s). University reserves the right to amend, modify or delete any part of this Prospectus without giving any prior notice. Any subsequent change thus made shall be updated on the Website of the University. Candidates are advised to visit the website and admission portal of the University from time to time for any updates. Grievances arising from not having consulted this Prospectus 2024-25 and the website will not be entertained at any stage.

## IMPORTANT INFORMATION



1. Processing charges for online application form for admission
  - Rs. 1000/- for General Category
  - Rs. 625/- for SC/DSC/BC/Differently Abled candidates of Haryana only
2. The admission fee is to be paid online through Debit Card/Net Banking only.
3. The Prospectus can be downloaded from the University Website: [mdu.ac.in](http://mdu.ac.in)
4. The candidates are required to go through the Prospectus available on the University Website before filling Online Application Form for admission to B.Ed. & M.Ed. regular Programs for the session 2024-25.

### Aided /SFS Colleges of Education (B.Ed./M.Ed.):

Opening Date of Online applications:	15.07.2024
Closing Date of Online applications:	07.08.2024

### Contact Details (From 9:30am to 5:00pm on all working days)

#### HELP DESK

#### FOR ONLINE/TECHNICAL HELP:

- ☎ 01262-293232
- ✉ bedmed.admission@mdu.ac.in
- ✉ BedMed.formcorrection@mdu.ac.in (For Form Correction)
- Ground Floor, DDE (CDOE) Building, Near Gate No. 1
- FOR AFFILIATION/SEATS STATUS (COLLEGES BRANCH):
- ☎ 01262-274532
- ✉ collegesbranch@mdu.ac.in
- FOR GENERAL INFORMATION ABOUT PROSPECTUS:
- ☎ 01262-293114
- ✉ academic.br@mdu.ac.in
- Academic Branch, University Secretariat



NAAC Accredited  
A+ Grade



Rank 1st  
Bharat Swachata  
Abhiyan